

LINCOLN
UNIVERSITY
TE WHARE WĀNAKA O AORAKI

LINCOLN UNIVERSITY COUNCIL

AGENDA & PAPERS

At 9am on Tuesday, 31 October 2023 a meeting of Lincoln University will be held in Council Chambers and online via MS Teams at Lincoln University

Click on this link to join the meeting: [Click here to join the meeting](#)

Vision

To be a globally-ranked, top-five land-based University, unlocking the power of the land to enhance lives and grow the future.

Purpose

To facilitate excellent research and education to grow the knowledge of our students, and help shape a world that benefits from a greater understanding of the relationships between land, food and ecosystems.

Strategy 2019-2028

Renewal Strategy

- 1 A distinctive Aotearoa New Zealand end-to-end student experience
- 2 Improved assets and sustainable operating models
- 3 A culture which stimulates and inspires staff and students

Shaping Strategy

- 4 A world-class research and teaching precinct
- 5 An organisation focused on meaningful partnerships
- 6 Facilitating growth

Values

Manaakitaka — Looking After People.

Supported by four plans

- 1 Research
- 2 Education
- 3 Māori
- 4 Partnership

Strategy Goals and priority areas in 2020-2024



Renewal Strategy

Priority Areas

Goal 1	A distinctive Aotearoa New Zealand end-to-end student experience	→	Campus Living Laboratory Work integrated learning programme
Goal 2	Improved assets and sustainable operating models	→	Campus development Objectives and KPIs for academic and service support New and improved timetable Living standards framework
Goal 3	A culture which stimulates and inspires staff and students	→	Bicultural campus Increased professional development activities Workload allocation model

Shaping Strategy

Priority Areas

Goal 4	A world-class research and teaching precinct	→	Land-based postgraduate research school Centres of Excellence Online and blended delivery
Goal 5	An organisation focussed on meaningful partnerships	→	Stakeholder engagement Research partnerships
Goal 5	Facilitating growth	→	Education partnerships Scholarships investment

Council Meeting - 31 October 2023

CONFIDENTIAL



31 October 2023 09:00 AM - 05:00 PM

Agenda Topic	Page
Cover Page	1
Strategy	2
Opening Karakia	5
1. Welcome and Apologies	
2. Disclosures of Interest	6
Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any Lincoln University activities and to ensure that such conflicts of interest are noted and managed appropriately.	
3. Confirmation of the Minutes of the Previous Meeting	11
4. Matters Arising from the Minutes	21
5. Notice of Items of General Business	
6. Chancellor's Report	22
7. Vice-Chancellor's Report	24
8. LUSA Report	28
9. Health and Safety Report	29
9.1 Appendix 1: Speed mitigation measures on entrances to Campus	40
10. Annual Biocompliance Report	43
11. Conferment of Degrees, Diplomas and Certificates	49
12. General Business	
13. Moving to In-Committee	52
14. Moving out of In-Committee	

15. Next Meeting

9am on Tuesday 28 November 2023, in Council Chambers and by MS Teams.

Karakia Timataka

Kimihia rapuhia

Whaia ki te Uru Tapu nui o Tane

Tane te waiora

Tane te wanaka

Tane te tokoraki

Putā ki te whaiao ki te ao marama

Tu te kana

Tu te maraka

Te tu hi te rarama

E noho te mataara nei

E roko whakairia ake ki ruka

Kia tina! tina! Haumi e! Hui e! Taiki e!

Opening Prayer

Let us pursue and follow Tāne into the highest realms.

The sacred repository of knowledge.

Tāne, the waters of life and wellbeing.

Tāne, the repository of all knowledge and wisdom.

Tāne who propped up the heavens.

Bringing forth the light, the broad daylight so that all life realises its potential.

It is Tū who preserves and protects the sacredness of all.

It is Tū who awakens the path of light within, imbuing his qualities of vigilance.

That our eyes may ever focus on the path ahead, in order that we may pass over the state of tapu to allow the renewal of peace to be suspended from on high. Make it firm, it is firm.

Join it, gather it. It is done!



Council Meeting - 31 October 2023 - Disclosures of Interest

STRICTLY CONFIDENTIAL						
2023 Lincoln University Council Members' Interests Register						
Councillor	Name of Company / Institution	Dates Applicable	Position	Comments	Updated	
Janice Fredric	Mainpower Ltd	Current	Director		Feb-22	
	Aurora Energy Limited	Current	Director		Jul-22	
	Aviation Security Services	Current	Chairman			
	Civil Aviation Authority	Current	Chairman			
	Unity Credit Union	Current	Chair of Audit and Risk Committee	Formerly Credit Union Baywide and Credit Union South	Chair role ends on 28 October 2022	Oct-22
	Green Power New Zealand Ltd	Current	Director		Resigned with effect from 12 May 2023	May-23
	Mt Cass Wind Farm Ltd	Current	Director		Resigned with effect from 12 May 2023	May-23
	Timaru District Council	Current	Independent member of Audit and Risk Committee			
	NZ Shipwreck Welfare Trust	Current	Trustee			
	Tregynon charitable Trust	Current	Trustee			
Bruce Gemmell	NIWA	Current	Director			
	NIWA Vessel Management Limited	Current	Director			
	NZ Growth Capital Partners Limited	Current	Director		11-Sep-23	
	Aspire NZ Seed Fund Limited	Current	Director		11-Sep-23	
	Elevate NZ Venture Fund GP Ltd	Current	Director		11-Sep-23	
	The Gemmell Group Limited	Current	Director, Shareholder		Feb-22	
	The Highlanders GP Limited	Current	Director			
	Miramar Consolidated Limited	Current	Director			
	The Second Little Pig Was Right Limited	Current	Director, Shareholder			
	ATT Trustee Limited & associated subsidiaries	Current	Director	Non-trading		
James Parsons	Lincoln Agritech Limited	Current	Chair			
	Lincoln University Centennial Trust	Current	Ex-officio Trustee			
	Lincoln University Foundation Trust	Current	Ex-officio Trustee	Formally constituted 12 November 2019		
	Gemmell Finance Limited	Current	Director, Shareholder			
	Nitrolabs Limited & Associated companies	Current	Director			
	Central Plains Water Limited	Current	Director			
	Buller Electricity Limited & associated subsidiaries	Current	Director	Director from 1 September 2021		
	Planz Consultants Ltd	Current	Director			
	Nexia Limited	Current	Director			
	Ashgrove Genetics Limited	Current	Director			
David Philip Jensen	Agfirst Northland Limited	Current	Director			
	Trehear Limited	Current	Director, Shareholder			
	Wools of New Zealand Holdings Limited	Current	Director			
	Wools of New Zealand General Partner Limited	Current	Director			
	Ashgrove Limited	Current	Director			
	Ospri New Zealand Limited	Current	Director			
	National Animal Identification and Tracing (NAIT) Limited	Current	Director			
	TBFree New Zealand Limited	Current	Director			
	Halter USA Inc	Current	Advisor		July-23	
	Colebrook Kiwifruit Orchard GP Limited	2020-current	Chair		Feb-22	
Pongakawa Kiwifruit GP Limited	2020-current	Chair				
Riverview Kiwifruit GP Limited	2020-current	Chair				
Otamarakau Kiwifruit GP Limited	2020-current	Chair				
Awakeri Orchard GP Limited	2019-current	Chair				
El Dorado Orchard GP Limited	2018-current	Chair				
Expressway Orchard GP Limited	2017-current	Chair				
Gold Income GP Limited	2021-current	Chair				
Eastpack Limited	2018-current	Director				
Merrijig Development sLimited	Current	Shareholder				

Council Meeting - 31 October 2023 - Disclosures of Interest

Councillor	Name of Company / Institution	Dates Applicable	Position	Comments	Updated
	Figured Limited	Current	Shareholder		
	New Zealand Dairy Dessert Company	Current	Shareholder		
	Fonterra	Current	Shareholder		
	Zespri	Current	Shareholder		
	Eastpack Limited	Current	Shareholder		
	LIC	Current	Shareholder		
	Ballance Agri Limited	Current	Shareholder		
	Farmlands Co-operative Society Limited	Current	Shareholder		
	Napoli Orchard GP	2018-current	Chair		
	Eastern Orchards Orchard GP	2019-current	Chair		
	Chair Gliding NZ Trust	Current	Trustee		
	PinPoint Labs	Current	Chair and Director	Elected Chairperson January 2023	Jan-23
	Pasture Accelerator	Current	Chair	IV between MPI, PGW, DairyNZ and Barenburg NZ	Apr-23
Professor Grant Edwards	Lincoln University	Current	Vice-Chancellor		Feb-22
	Lincoln University Council	Current	Ex-officio Member		
	Universities New Zealand, (Vice-Chancellors Committee)	Current	Ex-officio Member		
	New Zealand Food Innovation (South Island) Limited	Current	Director		
	Lincoln Agritech Limited	Current	Director		
	Lincoln University Foundation	Current	Trustee		
	Lincoln University Centennial Trust	Current	Trustee		
	Member of Steering Governance Group, Forage Value Index, 2014-present	Current	Member		
	South Island Dairying Development Centre Leaders Forum Chair	Current	Chair		
	Biological Heritage National Science Challenge, Challenge Parties Working Group (Co-Chair as UNZ representative)	Current	Co-Chair		
	Don Hulston Foundation	Current	Ex-officio University Trust		
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Gifting Trust	Current	Ex-officio University Trust		
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Taxable Activity Trust	Current	Ex-officio University Trust		
	John Mowbray Howard Tripp Agricultural Scholarship Trust	Current	Ex-officio University Trust		
	J W and Carrie McLean Trust	Current	Ex-officio University Trust		
	Kathleen Ann Stevens Scholarship Trust	Current	Ex-officio University Trust		
	Leslie John and Lola June Struthers Trust	Current	Ex-officio University Trust		
	Sir Arthur Sims Scholarship Trust	Current	Ex-officio University Trust		
	Vernon Willey Trust	Current	Ex-officio University Trust		
	Academic Quality Agency Board (as UNZ representative)	Current	Member		August-23
Professor James Alexander McWha	International Association of University Presidents	2017-current	Senior Adviser and Executive Committee		Feb-20
	The Children's University	2012-current	Chancellor		
	Adagio Trust	2017-current	Trustee		
Elizabeth Hill-Taiaoroa	Te Taumutu Rūnanga	Current	Secretary & Oranga leader		Apr-23
Professor Derrick Moot	Lincoln University	Current	Professor		Jun-22
Dr Maria Janna van den Belt	Cogo Connecting Good Limited	Current	Shareholder		Jun-21
	College of Assessors of MBIE	Current	Member		
	EHF Fellowship	Current	Fellow		
	MPI-Fisheries New Zealand	Current	Chief Economist	Updated name of organisation	Sep-22
	Global Research Consortium (USA, China, Europe) Safe Seaweed by Design (research p	Current to Feb 2023	Member of Advisory Board	Research project involving representatives from USA, China, Europe	Sep-22
Gabrielle Thompson	Olsen Thompson Limited	Current	Director & Shareholder		
	Hollyfort Farm Limited	Current	Shareholder		
	Selwyn Thompson Limited	Current	Shareholder		
	Silver Fern Farms Co-Operative Limited	Current	Director		
	Thompson Family Trust	Current	Trustee		
	Pretty in Pink Charity Trust	Current	Trustee		
	Ballance	Current	Shareholder		

Council Meeting - 31 October 2023 - Disclosures of Interest

Councillor	Name of Company / Institution	Dates Applicable	Position	Comments	Updated
	Farmlands Co-Operative Ltd	Current	Shareholder		
	Thompson Property Trust	Current	Trustee		
	Ravensdown	Current	Shareholder		
	Thompson Forestry Limited	Current	Director and Owner	Effective from 15 December 2022	
Amy Wells	Lincoln University Students' Association	Current	President		Nov-22

Register of interests – Senior Leadership Team– 2023

SMG member	Organisation	Date	Position	Notes
Grant Edwards	Lincoln University	Current	Vice-Chancellor	
	Lincoln University Council	Current	Ex-officio Member	
	Universities New Zealand, (Vice-Chancellors Committee)	Current	Ex-officio Member	
	New Zealand Food Innovation (South Island) Limited	Current	Director	
	Lincoln Agritech Limited	Current	Director	
	Lincoln University Foundation	Current	Trustee	
	Lincoln University Centennial Trust	Current	Trustee	
	Member of Steering Governance Group, Forage Value Index, 2014-present	Current	Member	
	South Island Dairying Development Centre Leaders Forum Chair	Current	Chair	
	Biological Heritage National Science Challenge, Challenge Parties Working Group (Co-Chair as UNZ representative)	Current	Co-Chair	
	Don Hulston Foundation	Current	Ex-officio University Trust	
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Gifting Trust	Current	Ex-officio University Trust	
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Taxable Activity Trust	Current	Ex-officio University Trust	
	John Mowbray Howard Tripp Agricultural Scholarship Trust	Current	Ex-officio University Trust	
	J W and Carrie McLean Trust	Current	Ex-officio University Trust	
	Kathleen Ann Stevens Scholarship Trust	Current	Ex-officio University Trust	
	Leslie John and Lola June Struthers Trust	Current	Ex-officio University Trust	
	Sir Arthur Sims Scholarship Trust	Current	Ex-officio University Trust	
	Vernon Willey Trust	Current	Ex-officio University Trust	
	Academic Quality Agency (as UNZ representative)	Current	Member	
Karen McEwan	Lincoln University	2019-	Executive Director, People, Culture, and Wellbeing	
	Senior Management Group, Lincoln University	2019-	Member	
	Ceiling Clean WGTN Limited	1982-	Shareholder	

Updated March 2022

Council Meeting - 31 October 2023 - Disclosures of Interest

Susie Roulston	Lincoln University	2021-	Chief Operating Officer	
	Senior Management Group	2021-	Member	
	Hayden Roulston Limited	2017		Susie's Partner (sports Coaching)
	Lincoln University Property Joint Venture Limited	2022-	Director	From 1 December 2022
Alistair Pearson	Property Council New Zealand	2019-current	Executive	
Chad Hewitt	Royal Society of New Zealand	Current	Member	
	Universities New Zealand, DVC Research Committee	Current	Ex-officio member	
	Universities New Zealand, DVC Academic Committee	Current	Ex-officio member	
	Universities New Zealand, CUAP	Current	Ex-officio member	
	NZ Synchrotron Group Ltd	Current	LU Representative	



LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 29 August 2023 at 9am in Council Chambers and online via MS Teams

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Ms A Wells, Mr D Jensen, Mrs M Ash, Mr James Parsons, Mrs G Thompson, Mrs Liz Hill-Taiaroa, Mrs J Fredric, (each a Council Member),

Via MS Teams: Prof Derrick Moot (Council Member)

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life) *via MS Teams*
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Dr C Hewitt (Provost)
Mr B Greer-Atkins (Te Awhioraki Tumuaki)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 10

Meeting started at 9.00am.

1. Welcome/Karakia/Apologies

The meeting began with a karakia by the Council Secretary.

Council RESOLVED:

1. To receive apologies from Professor Emeritus James McWha and Mrs Marjan van den Belt for absence, Professor Derrick Moot for partial absence, and Mr David Jensen for lateness.

Resolution

MOTION CARRIED

2. Disclosures of interests

The interest register was NOTED. Mr James Parsons informed Council of an interest to Halter Inc that will be added to the Interests Register.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

- To confirm the minutes from the Council meeting held 4 July 2023 with minor amendments.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

Items

517 item is included in reports for consideration during the closed session of Council

541 item is due in November 2023

5. Notice of items of General Business

There were no items of general business.

6. Chancellors Report

The report was taken as read.

Council RESOLVED:

1. To receive the information in the Chancellor's Report.

MOTION CARRIED

7. Vice Chancellors Report

The report was taken as read. The Vice Chancellor highlighted the following:

- The Government recently announced an additional 4% SAC funding to the 5% baseline in 2024 and 2025 for the University. This will be approximately an additional \$1m based on current EFTS.
- Government has initiated a review of Higher Education Funding. The Ministry of Education is scoping this review and visited every University. Lincoln has contributed to this review. The funding review will be presented to the incoming Minister of Education following the upcoming General Election.
- Student recruitment remains strong with an expected headcount of 4,000 students by year end. This will be the highest student enrolment numbers since 2006.
- Pleasing course completions of Māori and Pasifika students.
- Two long-standing staff members recently passed. Emeritus Professor Andrew Sykes and Doctor Pat Devlin
- Lincoln hosted the Chinese Minister of Education recently. This continued to strengthen relationships and provided an opportunity to present on core programs offered by Lincoln.

The Chancellor extended his appreciation towards the Vice Chancellor and congratulated staff on the trajectory of student enrolments.

Higher Education Funding Review

Council will have an opportunity to input into any submission on the upcoming

Higher Education Funding.

Council RESOLVED:

1. To receive the information in the Vice Chancellor's Report.

Resolution

MOTION CARRIED

8. LUSA Report

The LUSA President spoke to the report.

The LUSA President acknowledged the mahi the Director Māori & Pasifika and Tumauki Takirua have done in the lead up to Te Huinga Taurira.

LUSA has had three resignations recently. The President outlined the circumstances of these resignations.

Noted that the cost of living is a very high priority for students. This has been publicised in media recently. It is affecting students' choice around location and the cadence of their study.

Council discussed current aged accommodation and whether offering this at an appropriate economic return for the benefit of students was worth exploring. Council encouraged management to further interrogate the economic price points in planning for enhanced student accommodation.

Other universities have seen a move to a lighter study workload so students can work part-time and study part-time to manage cost of living. Observed at Lincoln that in the taught post-graduate program a lot of students work alongside their study.

Council RESOLVED:

1. To receive the information in the LUSA President's Report.

Resolution

MOTION CARRIED

10. Health & Safety Compliance Report

The report was taken as read.

Council asked for a review of the vehicular entrances to campus.

The draft report on the recent water strike incident is under review and will be presented to the next Capital Asset Committee in October.

*Action: H, S, &
Bio-
compliance
Manager*

Council Resolved

That Council NOTE the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

Resolution

MOTION CARRIED

9. Academic Board Report

The report was taken as read. The Vice Chancellor informed Council:

- The Academic Board has recommended some minor changes to its Terms of Reference
- The Academic Audit Cycle 6 is progressing well and will come to Council in October.
- Two new programs, an Animal Science major and Food Innovation major, will be uploaded to CUAP for round 2 consideration.

Council discussed the protocols for receiving recommendations for new courses. A business case is prepared and considered by the Academic Board when a new course is proposed, however, it is not a requirement for Academic Board to provide a business case to Council to support the implementation of a new program. Academic Board will provide assurances to Council that it has *considered* the business case.

Council Resolved

That Council:

1. **NOTE** the Academic Board report.
2. **APPROVE** following Amendments to the Academic Board Terms of Reference:

5. Membership

5.1.3 replace *Deputy Vice-Chancellor Māori and Pasifika* with *Director, Te Manutaki*

5.1.8 replace *Director, University Studies and English Language Division* with *Director, Te Tuawhiti | Pathways and Quality*

5.1.16 replace *the Division* with *Academic Preparation and Pathways*

Resolution

8. Committees of the Academic Board

Delete (*with Courses Committee reporting thereto*)

10. Secretariat

Replace *Vice-Chancellor's Office or nominee* with *Te Huka Kouka | Academic Quality*

MOTION CARRIED

11. Conferment of Degrees, Diplomas, and Certificates

The Report was taken as read.

Council RESOLVES:

To approve the following awards:

Doctor of Philosophy

Mohammad Ahmad Salem **Al-Shamaileh**, in Applied Computing
Paul Theophile **Epee Misse**, in Plant Science
Sibusiso Alfred **Hadebe**, in Animal Genetics
Tanyitiku Mary Nkongho, in Food Microbiology
Van Cong Binh, in Economics and Finance

Master of Agricultural Science

Eve Maria **Thomas**, *First Class Honours*, in Plant Science

Master of Applied Computing

Chameera Ashanth Thilakarathne **Athapattu Mudiyansele**, *Merit*
Huntir Francks **Guerras**, *Merit*

Master of Applied Science

Wendy Maria Henrica **Kentjens**, *First Class Honours*, in Plant Protection

Master of Business in Finance

Jun **Lu**, *Distinction*

Master of Business in Global Management and Marketing

Anna Rachael **Broms**, *Distinction*
Haolong **Ding**, *Distinction*
Guy Jean **Fremaux**, *Distinction*
Xu Yourui, *Distinction*
Yiping **Zhao**, *Distinction*
Yiqi **Zheng**, *Distinction*
Sarah Louise **Barr**, *Merit*
Samuel Iain **Brown**, *Merit*
Jiahao **Huang**, *Merit*
Xinyan **Li**, *Merit*
Yue **Li**, *Merit*
Yuexin **Li**, *Merit*
Pan Hongren, *Merit*
Lu **Shao**, *Merit*
Binyan **Sun**, *Merit*
Yiming **Xia**, *Merit*
Xuehan **Yang**, *Merit*

Master of Environmental Policy and Management

Eva Margaret **Glen**, *Distinction*
Katherine **Manning**, *Distinction*
Rodney Taylor **Barker**, *Merit*
Chloe **Hosking**, *Merit*

Master of International Nature Conservation

(Jointly awarded with Georg-August-Universität, Göttingen, Germany)

Lorna Anne **Scott**
Jan-Niklas Fynn **Trei**

Master of Landscape Architecture

Erina Joanne **Metcalf**, *First Class Honours*
Alistair James **Adam**, *Second Class Honours, Division I*
Mikayla Izabella **Hubert**, *Second Class Honours, Division I*
Rory Thomas **Kirkwood**, *Second Class Honours, Division I*

Master of Science

Robin Grace **Long**, *First Class Honours*, in Ecology and Conservation

Master of Science in Food Innovation

Congyi **Liu**, *Distinction*
Xuanyi **Cai**, *Merit*
Chen Ruitian, *Merit*
Yuqing **Huang**, *Merit*
Wenxi **Li**, *Merit*
Jiaqi **Liang**, *Merit*
Lin Qixin, *Merit*
Ruan Junlong, *Merit*
Pengcheng **Tang**, *Merit*
Zijing **Wang**, *Merit*
Ye Jing, *Merit*
Xianhe **Yuan**, *Merit*
Dequan **Zhai**, *Merit*
Cheng **Xing**,

Master of Water Resource Management

(This degree is offered jointly with University of Canterbury)
Derrick Shingirai **Mangoro**, *Second Class Honours, Division II*

Master of Wine and Viticulture

Maria Aroha **Scott**, *Merit*

Postgraduate Diploma in Applied Science

Megan Jane **Cambus**, *Distinction*
Jessica Lea **Lunsford**, *Distinction*
Dhivya **Durai**
Shen Jiacheng
Gaosheng **Wu**

Postgraduate Diploma in Commerce

Feifan **Yu**, *Distinction*

Postgraduate Certificate in Applied Science

Timothy Peter **Brooker**, *Distinction*
Cairan **Finnerty**, *Distinction*
Xingyi **Dai**
Yaxin **Hu**
Wei **Lu**
Holly May **Stirling**
Julie Kathryn **Studholme**
Mingming **Wang**

Postgraduate Certificate in Commerce

Samuel Iain **Brown**, *Distinction*
Samuel Peter **Mander**, *Distinction*
Marie Jane **Reynolds**, *Distinction*
Rebecca Agnes **Begg**
Jeffrey Siyu **Chen**
Craig Thomas **Fellowes**
Troy Joseph **Hobson**
Jingyan **Qi**
Dustin **Rothstein**
Matthew Ross **Strahan**
Fangying **Tu**
Siwen **Wang**
Yan Gefei
Zixi **Zhao**
Shuang **Zhou**

Postgraduate Certificate in Environmental Management

Jasmine Jade **Bastin-Lindsay**, *Distinction*
Rachel **Christmas-Oliver**, *Distinction*
Paul Michael **Churchill**, *Distinction*
Cristiane **de Morais Ramos**, *Distinction*
Jesse George **Drake**, *Distinction*

Graduate Diploma in Applied Science

Chenxi **Li**

Graduate Diploma in Property Management

Glenn Stuart **McSporran**, *Distinction*

Graduate Diploma in Valuation

Ryan Roy **Cavell**

Bachelor of Agriculture

Ben Anthony **Urquhart**

Bachelor of Commerce

Deng Yaxin, Food and Resource Economics Major
Zhe **Deng**, Food and Resource Economics Major
Yelou **Gao**, Marketing Major
Dongyang **Li**, Food and Resource Economics Major
Qingyu **Li**, Food and Resource Economics Major
Li Weijian, Food and Resource Economics Major
Ruihao **Ma**, Marketing Major
Zihao **Meng**, Food and Resource Economics Major
Ziyun **Pan**, Food and Resource Economics Major
Yufan **Peng**, Food and Resource Economics Major
Jiawei **Wang**, Global Business Major
Wang Yan, Food and Resource Economics Major
Taiyu **Xuan**, Supply Chain Management Major
Siyun **Zhang**, Marketing Major
Zheng **Zhang**, Food and Resource Economics Major
Zhou Yihao, Food and Resource Economics Major

Bachelor of Commerce (Agriculture)

Jack William **Thomson**

Bachelor of Science

Jared Henry **Bezzant**, Conservation and Ecology Major

Bachelor of Viticulture and Oenology

Tristan **Van Schalkwyk**
Xiaoqi **Xie**

Diploma in Agriculture

Lachlan James **Cartwright**
Kate Elizabeth **Densem**
Milly Margot Annie **Dever**
Benjamin Samuel **Pettigrew**

Diploma in Horticulture

Sophie Louise **Burgess**
Laura Jayne Marie **Duncan**
Hadrian Chandra **McKee-Wilson**
Emily Clare **Roach**
Magnolia Joan Grace Om **Sonneland**
Matthew James **Trafford**
Mele Latu **Vaea**
Linlin **Zhang**

Diploma in Applied Science

Porawee **Kasemsup**
Beata Weronika **Mahalean**

Diploma in Commerce

Callum Mansel **Jeffries**

Diploma in University Studies

Houxiong **Fang**

Yelou **Gao**

Chester Pui Ching **Lau**

Hongshi **Li**

Dominic George **Richardson**

Eve Florence **Scott**

Connor Thomas Craig **Westley**

Jiaqing **Zhuo**

11. General Business

There were no items of general business.

12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section
1. Monthly Financials 2. Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
3. LU 2019-2028 Strategy Update	To avoid prejudice or disadvantage to the commercial activities of the University To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(h) 7(2)(f)(i)
4. Academic Qualification Summary 2023	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
5. Meaningful Partnerships Summary	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
6. HR Quarterly Staff Wellbeing & HR Dashboard Reports	To protect the privacy of natural persons	7(2)(a)
7. Student Complaints Policy & Procedure	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
He Toki Tarai Committee 1. Report 2. Minutes from the meeting on 17 July 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Appointment and Remuneration Committee 1. Report 2. Minutes from the meeting on 26 July 2023	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Capital Asset Committee 1. Report 2. Minutes from meeting on 22 August 2023 3. Forbes Stage 3 Procurement Strategy 4. Whare Hākinakina Sport & Recreation Project Benefits Realisation Update 5. 6+6 Capex Reforecast	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee 1. Report 2. Minutes from meeting on 22 August 2023 3. 6+6 Reforecast	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

4. 10 Year Financial Forecast 5. Strategic Risk Register 6. Business Unit Risk Register 7. Internal Audit Report		
Proposed Council and Committee meeting schedule 2024	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)

I move also that: Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T O'Boyle (Tumuaki-Takirua Te Awhioraki), Mr A Pearson (Property Director), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

The public were readmitted to the meeting at 12.14pm

20. Closure and next Meeting

The meeting closed at 12.15pm.

The next meeting is scheduled for Tuesday, 31 October 2023 at 9am and will be held at Lincoln Campus.

CONFIRMED THIS 31st DAY OF October 2023

BRUCE GEMMELL

CHANCELLOR

Council Meeting - 31 October 2023 - Matters Arising from the Minutes

Council and Committee Action Register as at 25/10/2023

Meeting	#	Action	Responsibility	Date	Item	Due	Notes	Status	Visible
Council	517	Report to Council providing an overview of the MOU and Partnership's the University has in place	VC / Legal Counsel	25-Oct-22	7	28-Aug-23		Completed	N
Council	541	Scholarships Report	VC / COO	26/04/2023	8	28-Nov-23	Council requested a report examining the quantum and uptake of scholarships offered by Lincoln and external parties. The report should explore how to best manage the outputs and include commentary on the fee waivers providing financial support to students.	Current	Y
Council	543	Review vehicular entrances to campus and consider introducing speed mitigation measures.	Health, Safety, & Biocompliance Manager	4/07/2023	10	24-Oct-23	Council requested the H&S Manager review vehicular entrances to campus and consider introducing speed mitigation measures.	Current	Y
Council	544	2019-2028 Strategy Workshop with Council	VC	29/08/2023	Item 6	31-Oct-23	Forecasting education environment, land-based trends and implications	Current	Y
Council	545	2019-2028 Strategy Workshop with Council	VC	29/08/2023	Item 6	28-Nov-23	Revised purpose, goals, and domains	Current	Y



Chancellor's Office

Chancellor's Report for Council

Version: 1.0

Author/s: Nathaniel Heslop

Date: 24 October 2023

Purpose

This report summarises the stakeholder meetings undertaken by the Chancellor in between 30 August 2023 through to Council on 30 October 2023.

Executive Summary

Stakeholder meetings

26 September 2023	Ahumairaki
3 October 2023	Governance Oversight Group
10 October 2023	Awards Committee
19 October 2023	He Toki Tārai Committee
24 October 2023	Audit & Risk Committee
24 October 2023	Capital Asset Committee

Correspondence

10 October 2023	Letter to Tertiary Education Commission
-----------------	---

Other Engagements

19 September 2023	1:1 meeting with Vice Chancellor
27 September 2023	Waimarie Opening
9 October 2023	Council member interviews
10 October 2023	Council member interview

16 October 2023	Discussion with interview panel for Council appointment
24 October 2023	Lincoln Agritech Limited meeting with CEO

UNCONFIRMED



Lincoln University Vice-Chancellor's Monthly Report to Council

Month: October 2023

It is with deep sorrow that we acknowledge the death of Emeritus Professor Bruce Ross. Bruce was Lincoln University's first Vice-Chancellor and began his long association with the University as a Bachelor of Agricultural Science student in 1958. Returning to then-Lincoln College as Principal in 1985, Bruce was instrumental in the College gaining autonomy from the University of Canterbury in 1990, holding the role of Vice-Chancellor until 1996, during which time his wife Gill Ross nurtured and promoted Lincoln's defining sense of whānau, pastoral care and whanaukataka.

The memory of Bruce and the contributions of Bruce and Gill will be honoured in perpetuity at Te Whare Wānaka o Aoraki Lincoln University through the naming of the Bruce and Gill Ross Building. E te Kōtuku rereka tahi, haere oki atu ki tua o te arai, mā ō tīpuna koe e ārahi | A rare leader like the White Heron, return to the veil of death and be guided by your ancestors.

Continue growth despite a challenging environment

New Zealand's university sector continues to face financial challenges. While earlier in the year seven of New Zealand's eight universities were forecasting an overall \$62.6 million deficit for 2023, this has altered slightly to only five, possibly six. This has largely been driven by unexpected declines in domestic enrolments, constrained revenue increases, the impacts of COVID-19 on international enrolments, and increasing operational and capital development costs due to high inflation including staff, energy and insurance costs. Overall, the tertiary sector student enrolments for 2023 are down, with some universities impacted more than others and only two out of the eight achieving an increase - Lincoln University at 12 percent and the University of Canterbury at four percent.

While this is reflective of the environment in which we are operating, unlike other New Zealand universities, Lincoln University emerged post-pandemic with increased student numbers, plans for further growth in both domestic and international enrolments and financially sound. This is encouraging and positive news, however, our focus remains on improving our current position and striving for even better results, as any risk of complacency can lead to stagnation and regression.

Growth in student numbers, and research funding, while tracking towards a surplus

The University recently celebrated exceeding a 4,000 student headcount. It was 2006 when we last recorded this number of students at the University. To date our total student head count stands at 4114, with 3054 domestic students and 1060 international students. This represents a 25 percent total student head count increase from 2022, and with pipelines looking positive for the upcoming November Summer School is expected to increase further. Adding to the 2024 pipeline was a very successful Hui Whakatuwhera Open Day in September, a key element of our student recruitment effort, and an important opportunity to showcase our renowned campus experience to prospective students and their families. The University welcomed just on 1065 attendees on the day and hosted 22 presentations and 46 campus tours. This was a great effort by over 80 academic and professional staff who assisted throughout the day, including a cohort of our Future Leader Scholars.

The University remains on track to achieve a small surplus in 2023 and continues to achieve remarkably well in research funding, including the recent excellent success in the 2023 MBIE Endeavour Fund

grants. This includes funding for the Smart Ideas and Research Programmes, not only as a lead but also as a significant sub-contractor to a wide range of research partnerships that we have in place.

Planning has already begun for what can be described as a tight 2024 budget. Pursuing growth while maintaining financial stability and sustainability requires a strong fiscal management approach. While there are increases in revenue for 2024 associated with increased student numbers and additional funding for each student recently announced by the Government, these are offset at the parent level by softening and winding down of revenue from the property joint venture, and also a decline forecast for commercial farm revenue.

The University's campus development programme has also progressed at pace leading to a refreshed and transformed campus. Recently Waimarie, the University's new flagship science facility was officially opened by the Minister of Agriculture, Hon Damien O'Connor. The ceremony was well attended by Lincoln University staff and students, leaders from neighbouring CRIs, industry bodies, dignitaries, research partners, construction contractors and other stakeholders. During his address, the Minister commented on how more than ever we need science to deliver creative, innovative and smart solutions to managing food security, resources and waste. And how Lincoln University is creating the environment for people to come together to overcome these challenges through collaboration.

It is also pleasing to report that Lincoln University has jumped a level, to third-equal place, among the eight New Zealand universities in the latest Times Higher Education (THE) World University Rankings. The 2024 THE World University Rankings show a lift in our scores in three out of the five performance indicators and while we remain stable in the 401-500 global band, despite the overall number of participating universities increasing significantly

[A focus on the next strategic horizon from 2024 to 2028](#)

Lincoln University is in a good position. Looking ahead over the next six months, we will take this opportunity to update our Lincoln University Strategy 2019-2028, focusing on the next strategic horizon from 2024 to 2028. The University is now well-placed to update its strategy and examine future directions, appropriate to a specialist land-based university. The update involves work with Council members, staff, students and external stakeholders including a review of our vision, goals and priorities, and introducing themes that will establish a more purposeful approach, emphasising the effects/outcomes of the value we create and further strengthening our reputation.

[Fostering strong partnerships](#)

Lincoln welcomed a delegation from Huazhong Agricultural University (HZAU) as part of our ongoing Joint Institute cooperation and discussions between the two universities. The visit provided the opportunity for the University to further enhance its ties with HZAU and reinforce the benefits and value of the Joint Institute for offshore delivery of Lincoln's programmes, including the Bachelor of Science (Conservation and Ecology), Bachelor of Commerce (Horticulture), Master of Environmental Policy and Management and Bachelor of Viticulture and Oenology.

Lincoln University Strategy 2019-2028 Highlights for September/October 2023

Goal 1 - A Distinctive Aotearoa New Zealand end-to-end Student Experience

Includes priority areas: Campus Living Laboratory; Work integrated learning programme; Manaaki Tauira; Bicultural campus

- Lincoln University's Māori students' association, Te Awhioraki, hosted 350 Te Huinga Tauira participants (the Annual National Māori Students' Conference) on campus for a full-on sports day. This is the first time since the pandemic that the 2023 Te Huinga Tauira has been staged, creating an opportunity for Māori tertiary students from all over Aotearoa to discuss and debate topical issues and participate in cultural and sporting activities. Te Awhioraki were awarded the Manaakitaka Trophy by Te Huinga Tauira for their excellent hosting abilities.
- In support of the Mental Health Foundation, a Mental Health Awareness Week run in September included a host of on-campus activities campus for staff and students. Hosted by the Wellbeing Team and LUSA, this year's theme of *Five Ways, Five Days* advocated for a set of proven tools to boost our mental health in times of uncertainty, unfamiliarity and hardship.

Goal 2 - Improved Assets and Sustainable Operating Models

Includes priority areas: Campus development; Objectives and KPIs for academic and service support; Living standards framework

- Cybersecurity remains critically important to Lincoln University, and the tertiary sector. As part of the Information Technology Services (ITS) Continuous Improvement Programme, a Phriendly Phishing Campaign was rolled out for all staff in October. This consisted of mandatory S.C.A.M. (Sender, Content, Action, Management) phishing initial concept training for all staff followed by a weekly cyber-alert tips campaign.

Goal 3- A culture which stimulates and inspires staff and students

Includes priority areas: Increased professional development activities; Workload allocation

- The Vice-Chancellor and Senior Leadership Team members continue to engage with and share information directly with staff using a multi-channel communications approach. More than 200 staff joined the September All Staff Briefing which included a University update and a report back on the results of the Academic Workload Survey including the planned initiatives.
- In September University academic staff and student representatives attended the first of a series of three Assessment Hui to encourage a participatory, evidence-based discussion on a broad range of issues related to how assessment is developed, delivered and graded at Lincoln University. The evidence gained from the three hui will be used to inform changes to procedures, policies and guidelines for 2024, for staged implementation throughout the year.

Goal 4 - A world-class research and teaching precinct

Includes priority areas: Food Transitions 2050, Centres of Excellence; Online and blended delivery; Pathways, strategy, and innovation unit; Whanake Ake Māori staff model; Sustainability Plan

- Lincoln University was well represented in the [MBIE 2023 Endeavour Fund research grants](#). "Unlocking the potential of microbial bioactive compounds to promote forest health", led by [Dr Artemio Mendoza-Mendoza](#) was awarded \$999,669 to investigate the use of microbial bioactive compounds (MBCs) to protect pine forests from filamentous plant pathogens. In addition, seven Lincoln University researchers were also joint participants of other successful proposals.

Goal 5 - An organisation focused on meaningful partnerships

Includes priority areas: Stakeholder engagement; Research partnerships.

- During a Focus Day at the Lincoln University Dairy Farm (LUDF) it was announced that Fonterra has joined the South Island Dairying Demonstration Centre (SIDDC) partnership. The addition of the global dairy co-operative to SIDDC complements the existing partner expertise and brings a

unique understanding of the needs, expectations and demands of global milk and dairy consumers to the partnership.

Goal 6 - Facilitating Growth

Includes priority areas: Education partnerships; Scholarships investment

- The University hosted an Entomology Collections Open Day in partnership with Te Mātāpuna Mātātahi |Children's University and the Christchurch Heritage Festival. Lincoln University's museum is one of New Zealand's most comprehensive collections of pinned insects and arthropods collected since the 1880s. The event was run as a Te Mātāpuna Mātātahi |Children's University experience event showcasing the collection and the new museum space in Waimarie.



Tēnā koutou katoa,

Exam season is upon us, and we are down to our final month as student Presidents. The highlight of the past two months was Te Huinga Tauri. Te Awhioraki did an amazing job of hosting the sports day for Te Huinga Tauri. Our tauri represented Te Whare Wanaka o Aoraki incredibly, with many people commenting on the manaakitaka and whanaunataka of the Te Awhioraki tauri.

Te Wiki o Te Reo Māori saw hundreds of students learning new kupu (words) thanks to Te Awhioraki. The week featured 2 free lunches, free coffee vouchers on 2 days, a scavenger hunt, vocab videos and an awesome kapa haka performance.

LUSA and Te Awhioraki have held their AGMs and elections. I'm pleased to inform you that the LUSA President for 2024 will be Demetrio Cooper, current LUSA Vice-President. Kendall Bramley and Reece Michelle will be the Tumuaki Takirua for 2024.

Lawn Party was cancelled due to low ticket sales and not being financially viable. I have been working closely with University staff, police, UCSA, ACC, and Good One to encourage students to party safely.

The LUSA 2023 and 2024 executives have met and agreed that organising Garden Party 2024 is a high priority. This was also highlighted in our monthly meeting with Damian and Chad and will be raised with SLT.

Events in the past two months include: Postgrad High Tea, International Support Evening, International students' dinner, Community Day, club hui, General Election Panel, Meet the Candidates, and LUSA's Best awards. Free food has included burgers, pretzels, pizzas, sausages and fizzy, muffins and hot drinks, nachos and red bull, and brunch burgers.

We had a candidate from each of National, Labour and Greens attend our General Election Panel and answer student questions. We had great engagement from students at this event with far more questions from students than what we had time for. The convenience and visibility of having a voting place on campus is awesome.

We also had 9 students and one staff member "shave for a cure", raising over \$7000 for Leukaemia and Blood Cancer New Zealand.

We have 119 student reps this semester. Closing the feedback loop remains an ongoing issue. One of the key issues for students and staff is workload, particularly with creep in the number of assessments and requirements for them resulting in more work for students and markers, particularly when combined with other requirements like field trips. We hope that the series of assessment hui currently occurring will help define the purpose of assessments more clearly to optimise the learning outcomes for students and reduce the workload for staff and students.

Ngā mihi

Amy

LUSA President 2023



Vice-Chancellor's Office

Health and Safety Report

Version: 1.0

Author/s: Health, Safety & Bio-Compliance Manager

Date: 18 Oct 2023

Purpose

Health and Safety reporting for the months of August and September 2023.

Content

This report provides a summary of:

- Lead and lag indicators
- Any significant health and safety incidents for the month and any recent updates on past incidents
- Health & Safety Committee meetings
- H&S Critical Risk Elements and mitigations
- Campus Development Programme H&S summary

Recommendations

That the following are noted:

- The trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
- The actions being taken to improve the culture of health and safety across the university.

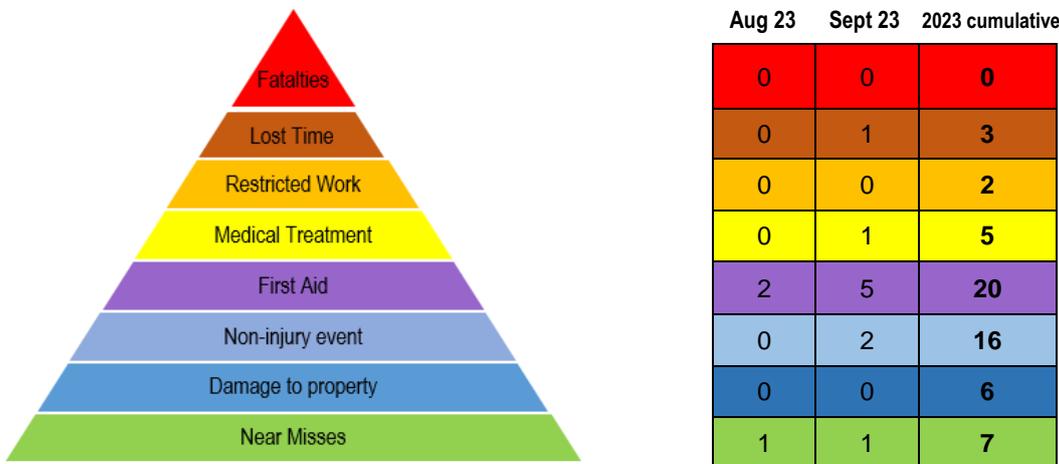
Executive summary

This report is a truncated summary of health, safety and bio-compliance across the organisation in the areas of:

- Health and Safety Incidents. We had one lost time injury in September.
- Health and Safety Performance – lag and lead indicators for University activities.
- Health and Safety Performance – summary of Campus Development Programme.

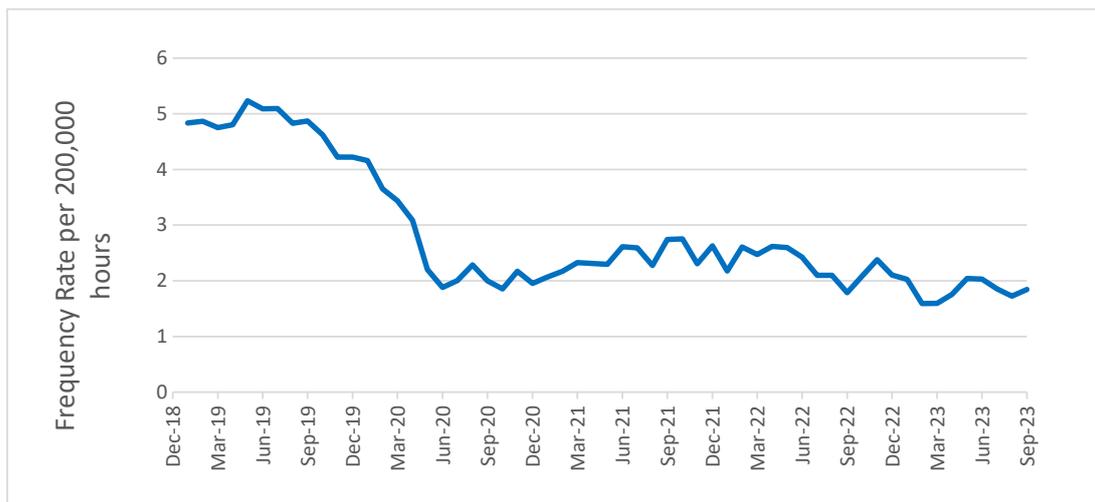
Health and Safety lag indicators

The below lag data provides an overview of reported workplace incidents at the university (LU and Agritech staff), with the exception of main CDP contracts where principal contractors have primary oversight of secure worksites (that data set is reported in the CDP H&S dashboard due to differences in contractor reporting periods).



One lost time injury in September, concussion due to kick from calf on farm. Two near misses, one where a student tripped on a low hanging tablecloth in the dining hall, the other where a ceiling light cover fell off in an Agritech lab during working hours.

Total Recordable Injury Frequency Rate (LU and Agritech employees)



The above chart shows Total Recordable Injury (TRI) frequency per 200 000 hours worked by our staff. TRI is defined as reported work-place medical injuries, restricted work, lost time injuries, and fatal injuries. Using this measure, which has a wider scope than LTI, provides more detailed reporting on incidents and emerging risks. *Note TRI includes any injuries that occur to staff while on the campus, even if not task/work-related.*

the Waimarie side of the Burns carpark. Vehicular access for drop off/pick up of chemical and gas cylinders by suppliers will be managed in conjunction with Southern Demolition, with padlocked vehicle access still available via the Southern Demolition site in the Burns carpark.

The audit for the required Location Compliance Certificate for the new DGS is expected to take place once practical completion is achieved, which includes marking out and isolation of the 5m hazardous zone around the perimeter of the building. Consideration of reinstatement of car parks on the eastern edge of Orchard car park will then take place, as there is a requirement to allow for emergency vehicle access. Anticipated move into new DGS was early December but may need to be deferred to mid-January due to timeframes for required cabinetry.

H&S Critical risk elements

The Health and Safety team focus is to ensure that as an organisation we have robust assurances in place to evidence our management of health and safety, and bio-compliance. We undertake internal audits on a regular basis for our high-risk work areas (laboratories, workshops, farms, JML), along with regular inspections of construction and work sites (Property Group and Property Services). We are externally audited annually by the Ministry of Health Office of Radiation Safety (CT scanner). We commission external H&S professionals to audit different areas of the university where residual risk following mitigations remains medium to high.

We require reporting of all workplace incidents, events and safety observations to be entered into our health and safety management system (Risk Manager), via the OnSide app for our Farms, or the SAFELU app for students, visitors and contractors.

The following chart indicates current areas of LU critical risk for Health & Safety, and the residual risk where mitigation processes are in place.

2023 Critical H&S Risks			
Risk element	Mitigations	Verification	Residual Risk
Construction activities (including infrastructure)	Contractor inductions On-boarding processes	Site inspections Audits of lead contractor processes	No change
Farms	Training records Visitor management (OnSide) Farms Compliance Officer Contractor management Biosecurity protocols	Training assessment OnSide reports Internal audits	No change
Hazardous Substances Management	Inventories Training (internal and external) Emergency Response Plans Laboratory manuals	DGS Location certificates Internal audits External audits (Veterinary drugs)	Increased risk
Radiation	Training and Procedures, monitoring	External (MoH)	No change
Events held on Campus	Safety Plans in Risk Manager for LU and external events	Sign-off from H&S Post-event reviews	No change
Field Trips & Tours	Safety Plans in Risk Manager	Sign-off from H&S	No change

Lincoln University Campus Development Programme H&S Dashboard



August 2023

Programme Sponsor: Susie Roulston

Programme Lead:

Alistair Pearson

PROGRAMME HEALTH & SAFETY DASHBOARD						
	Waimarie (Inc DGS) CW0032	Structures Lab CW0038	Landscaping & Carparking Projects	Ivey West & Memorial Hall CW0065	JML CW0042	Heating Upgrade CW0052
Activity Levels	Active	Active	No Activity	Active	Active	Active
Inspections Conducted	10 (LU)	10 (LU)	-	2 (LU)	2 (LU)	10 (LU)
Lead Contractor Reports: Observations (Safety, Hazardous & Opportunity for Improvement)	1	-	-	-	-	2
Near Miss Events	1	-	-	-	1	-
No Treatment Injury	-	-	-	-	-	-
First Aid Injuries	-	-	-	-	-	-
Medical Treatment Injuries	-	-	-	-	-	-
Restricted Work Injury	-	-	-	-	-	-
Lost Time Injuries	-	-	-	-	-	-
Other Events e.g. Property Damage	-	-	-	-	-	-
Activity Summaries	Research Labs & Office Block: Contractor completing works. CPU obtained. Staff decant commenced 31/07/2023. Education Block: Now occupied. Minor works outstanding.	New structures lab construction commenced 20 April 2023. Core steel have completed base build. Interior fit out to be completed by an alternate contractor.	No physical works onsite during August.	Scaffold being installed progressively around the Ivey West portion of the building and Cook Brothers installing propping within Ivey West North.	The Parasitology, Fire Upgrade and Demonstration Theatre works are complete. The Animal House works are underway.	Te Ketaika & Hudson Halls builders and electrical works progressing.
Event Information:	Near miss when a member of the public slipped on a ramp on a frosty morning. Investigation ongoing regarding switchboard that was delivered missing components.		-	-	Near miss reported when unknown underground services (electricity) were discovered. A GPR of the area revealed the position of the cables.	Safety observations included workers not wearing correct PPE and sub-contractor vehicles parking on roads used by delivery trucks.
Investigations / Corrective Actions	All incidents were followed up immediately and controls implemented.	N/A	N/A	N/A	Crusader Electrical contracted to place Mag-slab over the cables to prevent them being damaged during the build.	The Safety Advisor reminded the lead PCBU about ensuring subcontractors wear appropriate PPE.

Lincoln University Campus Development Programme H&SDashboard



September 2023

Programme Sponsor: Susie Roulston

Programme Lead:

Alistair Pearson

PROGRAMME HEALTH & SAFETY DASHBOARD						
	Waimarie (Inc DGS) CW0032	Structures Lab CW0038	Landscaping & Carparking Projects	Ivey West & Memorial Hall CW0065	JML CW0042	Heating Upgrade CW0052
Activity Levels	Active	Active	No Activity	Active	Active	Active
Inspections Conducted	12 (LU)	12 (LU)	-	14 (LU)	4 (LU)	-
Lead Contractor Reports: Observations (Safety, Hazardous & Opportunity for Improvement)	1	-	-	-	1	-
Near Miss Events	-	-	-	-	-	-
No Treatment Injury	-	-	-	1	-	-
First Aid Injuries	-	-	-	-	-	-
Medical Treatment Injuries	-	-	-	-	-	-
Restricted Work Injury	-	-	-	-	-	-
Lost Time Injuries	-	-	-	-	-	-
Other Events e.g. Property Damage	-	-	-	-	-	-
Activity Summaries	Labs and Office Block are now completed and occupied. Internal fit out of the Dangerous Goods Store is progressing.	New structures lab construction commenced 20 April 2023. Core steel have completed base build. Fit out to be completed by an alternate contractor.	No physical works onsite during September.	Exterior temporary propping completed. Cook Brothers have commenced the demolition and removal of existing foundation beams to Ivey West.	The Animal House works are underway with the floor slab poured and cured including all saw cuts and in slab drainage. Installation of kit set structure has commenced.	Te Keta Ika lawn reinstated.
Event Information:	Hazard reported when workers were using an EWP in the main internal routes of Waimarie without a spotter, barriers or signage.	-	-	No Treatment Injury occurred when a visitor tripped on stairs.	OFI related to a sub-contractors leaving their work area untidy.	-
Investigations / Corrective Actions	The contractors were asked to complete the work after hours and if unable to, barriers, signage and spotters to be used	N/A	N/A	Reminder for all to take care and hold on the handrail when walking up or down the stairs.	The Safety Advisor asked the lead PCBU to regularly check area and remind their sub-contractors to ensure they adhere to LU's standards for contractors.	N/A

Campus Development Programme H&S

Section 1 - Audits completed in last reporting period (August - September 2023)

Aug-23

Project name	contractor	Audits/inspections				
		Internal audits	External audits	Client led inspections	H&S Safety Visits	PM Safety Visits
Waimarie incl. DG store	Leighs Construction				10	
Demonstration Theatre	Coresteel				10	
Heating Upgrade - Stage 2 & 3	Airtech				10	
JML Lab Refurbishment	City Care				2	
Ivey West + Memorial Hall	Cooks Brothers				2	

DG Store – Leighs Construction

- 10 x informal H&S visits to DG store

Demonstration Theatre – Coresteel

- 10 x daily H&S visits by H&S Advisor

Heating Upgrade – Stage 2 & 3 – Airtech

- 10 x informal inspections / visits

JML Lab Refurbishment – City Care

- 2 x site visit – no workers on site

Ivey West and Memorial Hall - Cooks Brothers

- 2 x formal client led audit / inspections in July
- 10 x informal visits past site

Sept-23

Project name	Contractor	Audits/inspections				
		Internal audits	External audits	Client led inspections	H&S Safety Visits	PM Safety Visits
Waimarie incl. DG store	Leighs Construction				12	
Demonstration Theatre	City Care				12	
JML Animal Welfare House	Totalspan				4	
Ivey West + Memorial Hall	Cooks Brothers				14	

DG Store – Leighs Construction

- 12 x informal H&S visits by H&S Advisor

Demonstration Theatre – City Care

- 2 x formal site visits for September
- 10 x informal H&S visits by H&S Advisor

JML Animal Welfare House – Totalspan

- 4 x site visit – no workers on site

Ivey West and Memorial Hall - Cooks Brothers

- 2 x formal client led audit / inspections in September
- 12 x informal visits past site

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total 2023
Total Contractor Events										
Fatalities	0	0	0	0	0	0	0	0	0	<u>0</u>
Lost Time Injury	0	0	0	1	2	0	0	0	0	<u>3</u>
Restricted Work Injury	0	0	0	0	0	0	0	0	0	<u>0</u>
Medical Treatment	0	0	0	0	0	0	1	0	0	<u>1</u>
First Aid	0	0	0	1	1	1	1	0	0	<u>4</u>
Non-Injury Incident	3	4	0	2	3	0	0	0	1	<u>13</u>
Damage to Property	0	0	0	1	0	0	1	0	0	<u>2</u>
Near Miss	1	0	1	2	2	1	1	1	0	<u>9</u>
Hazardous / safety observations	10	7	6	5	4	1	10	7	2	<u>52</u>

Section 2 – Summary of Events Reported

Aug -23

Project name	contractor	Lead Indicators					Lag Indicators										
		Near Misses (NM)	Safety Observations	Hazardous Observations	Opportunity for Improvement inspections	Other events, property damage, etc	No Treatment injury (NTI)	First Aid injury (FAI)	Medical Treatment Injury (MTI)	Restricted Work injury (RWI)	Lost Time Injury (LTI)	Property damage	Corrective actions completed	Environmental NMI/ incidents	Notifiable illness/ injuries	Notifiable events	
Waimarie incl. DG store Heating Upgrade - Stage 2 & 3	Leighs Construction	1	1														
JML Lab Refurbishment	Airtech		1	1													
Ivey West + Memorial Hall	City Care	1															
	Cooks Brothers																

Sept -23

Project name	contractor
Waimarie incl. DG store	Leighs Construction
JML Refurbishment	City Care
Ivey West + Memorial Hall	Cooks Brothers

Lead Indicators				Lag Indicators											
Near Misses (NM)	Safety Observations	Hazardous Observations	Opportunity for Improvement	Inspections	Other events, property damage, etc	No Treatment Injury (NTI)	First Aid Injury (FAI)	Medical Treatment Injury (MTI)	Restricted Work Injury (RWI)	Lost Time Injury (LTI)	Property damage	Corrective actions completed	Environmental NMI/ incidents	Notifiable illness/ injuries	Notifiable events
		1													
			1												
						1									

Section 3 – Commentary

AUGUST

Waimarie includes DG store (Leighs Construction)

After the July 2023 report was tabled, only two events were reported a near miss when a member of the public slipped on a ramp on a frosty morning and a near miss event. A synopsis of the near miss follows.

The near miss had the potential to cause property damage to solar panels / system. A sub-contractor engaged by Leighs Construction (Frank Miller Electrical) had engaged another sub-contractor (Lynn Electrical) who provided and installed the PVCB as they have experience in building PVDB (solar switchboards) for the solar industry.

The University contracted Meridian Energy to install the EPC solar PV works. They subcontracted the work to Reid Technology Limited whose scope included the installation of racking, panels, inverters, and AC cabling from the inverters onto 2 x MCCB's.

In November 2022, the switchboard had been delivered to the site and Lynn Electrical installed it. The team doing the work did not inform their PCBU (Frank Millar) or Reid Technology that (i) meter components were missing and (ii) that they had cable tied loose cable-end tails together.

In July this year, David Reid Technology and their contractor, (YR Energy) were on campus to set up solar monitoring. It was observed that the EDM1 meter installation inside the PVBD was incomplete with fuses and test blocks not installed.

The system was switched off and YR Energy installed the fuses to make the meter installation safe. The solar PV system was then turned back on. The system was tested by David Woods from Accucal (the meter supplier) who turned the system off again, installed the test block then turned the system back on.

The University was not advised of this near miss until 7 August 2023. This incident is being investigated by both Meridian and Leighs Construction.

Heating Upgrade – Stage 2 & 3 – Airtech

This month this project has been based around the Union lawn, south of Te Kete Ika and south of Hudson Hall, with a power shutdown occurring on Friday 25 August. For this reporting period a total of 2 events were recorded:

- **Safety Observation** (2) (i) sub-contractor vehicles parking on roads used by delivery trucks and (ii) workers laying concrete from a pump but not wearing PPE (gloves and/or safety eyewear).

What controls were put in place to prevent these re-occurring? The Safety Advisor reminded the lead PCBU about ensuring their sub-contractors to wear appropriate PPE/ RPE when working on campus.

Animal Shed at JML - Totalspan

This project is progressing with only one near miss event reported – the discovery of unknown underground services (electricity). A GPR of the area revealed the position of the cables.

What controls were put in place to prevent these re-occurring? Remediation of this hazard was completed by contracting Crusader Electrical to place Mag-slab over the cables to prevent them being damaged during the build.

Other contractor activities (not on chart above)

Relocation of cell phone towers from roof of Burns onto Forbes – One.NZ

Four safety or hazardous observations were reported for this project:

- i. the safety gate onto the roof was damaged during the activity which was remediated and
- ii. the team working up there had poor housekeeping practices.
- iii. Electrical contractor team (Frank Millar Electrical) was observed as having poor housekeeping practices in the Grounded student area – no barriers around coils of cable, doors left open into the ground floor plant room, ladders left across doorways.

What controls were put in place to prevent these re-occurring? All reports of damage or poor practice were reported to the sub-contractors and where appropriate, repaired.

Naylor Love (AgResearch build)

Four events were reported as occurring on the campus from their construction activities:

- Incident: property damage: the base of the pillar at gate 1 was damaged by their activities.
- Incident: property damage: electrical cable cut and exposed.
- Safety observation: entry onto campus at gate 1 was blocked, no communications received about this.
- Safety observation: contractors driving vehicle out the gate 1 entry point and not using the exit point.

What controls were put in place to prevent these re-occurring? All have been advised to the client, AgResearch and where appropriate, repaired or corrected.

SEPTEMBER

Waimarie includes DG store (Leighs Construction)

- 1 x hazard reported where workers using an EWP in Waimarie in the main internal routes to and from the flat floor teaching rooms without a spotter, barriers, or signage.

[What controls could be put in place to prevent this type of event re-occurring?](#) Asked the contractors to complete the work after hours, or if unable to do this afterhours, use barriers, signage and spotters and complete the work before lectures start or at the end of the day.

JML Refurbishment (City Care)

- 1 x OFI report related to a sub-contractor leaving the areas where they had been working in an untidy way with dust on desks, on floors and bins left full of their waste boxes and materials

[What controls could be put in place to prevent this type of event re-occurring?](#) Asked the lead PCBU to regularly check up on and remind their sub- contractors to ensure they adhere to the University standards for contractors.

Ivey West and Memorial Hall (Cooks construction)

- 1 x no treatment injury occurred this month when visitor tripped on stairs.

[What controls could be put in place to prevent this type of event re-occurring?](#) Encourage all to take care when walking up or down the stairs, hold onto the handrail and not be distracted.

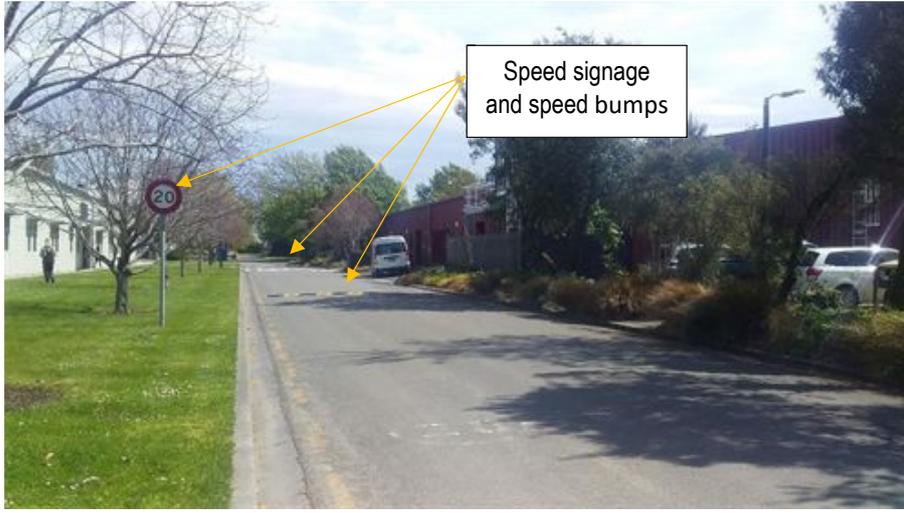
Gate 1



Gate 2



Gate 3



Orchard carpark entrance



review vehicular entrances to campus and consider introducing speed mitigation measures.



Vice-Chancellor's Office

Biocompliance Report 2023

Version: 1.0

Author/s: Health, Safety and Biocompliance Manager

SLT Authoriser: Executive Director, People, Culture and Wellbeing

Date: 19/10/2023

1. Purpose

The purpose of this report is to provide assurance to Council that Lincoln University's Containment Facilities are meeting the operational requirements of the HSNO and Biosecurity Acts.

2. Content

- Appendix 1** – MPI PBV Audit Verification Report outcomes for April and October 2023

3. Recommendations

Accept this report.

4. Executive Summary

The Lincoln University Containment Facility (1421) was verified against the facility manual, the standards identified, and operator approvals as held under the Biosecurity Act 1993 and HSNO Act 1996. The MPI verification findings were of a substantially compliant facility. As a result, facility and operator approvals will be continued.

5. Resource Implications

Nil.

6. Strategic and Policy Framework Implications

<i>Strategic alignment with priority objective areas in Lincoln University Strategy 2019-2028</i>	Goal 1	A distinctive Aotearoa New Zealand end-to-end student experience	<input type="checkbox"/>
	Goal 2	Improved assets and sustainable operating models	<input type="checkbox"/>
	Goal 3	A culture which stimulates and inspires staff and students	<input type="checkbox"/>
	Goal 4	A world-class research and teaching precinct	<input checked="" type="checkbox"/>
	Goal 5	An organisation focused on meaningful partnerships	<input checked="" type="checkbox"/>
	Goal 6	Facilitating Growth	<input checked="" type="checkbox"/>

Strategic Alignment

(Guideline: explain how decision will support the goal identified above)

This report supports the Lincoln University Strategy 2019-2028 by providing evidence of the external regulator's verification of our Containment Facilities supporting key research activities as per Goal 4.

Policy Consistency

(Guideline: explain how the decision is consistent with existing University Plans and Policies)

This decision is consistent with the University's Plans and Policies, primarily the Biosafety Policy.

7. Next Steps

Lincoln University operates an MPI-registered Containment Facility (1421) to conduct research using various restricted biological products and organisms as defined by the Biosecurity and HSNO Acts. The facility allows research activities using low risk genetic modification, new organisms to New Zealand, unwanted organisms, Risk Group 2 pathogens, and restricted biological products to take place. The facility has been used for Ministry of Health approved medicinal drug research over the past four years. The University is also a Controlled Area for Kiwifruit Plant Material under the Biosecurity Act.

The Containment Facility is a combination of specific, secure University labs housed in Waimarie, RFH, the Biotron and JML. Lincoln Agritech also operates a PC2 lab in the NRE building as part of the University's registered facility.

Under section 39 of the Biosecurity Act 1993, Lincoln University is approved as a containment and transitional facility (ATF #1421) in accordance with the requirements of the relevant MPI and EPA standards. Under section 40 of the Biosecurity Act, the University (corporate entity) is approved as an Operator of the facility and, as such, is primarily responsible and accountable for the facility, compliance with the relevant approvals and all activities involving regulated organisms and risk goods undertaken in association with it. It is a legal requirement to have an approved Operator.

The delegated Facility Operator (DFO) with day-to-day operational responsibilities for the facility is the Bio-compliance Officer (now encompassed within the Health, Safety and Bio-compliance Manager role). While the Health, Safety and Bio-compliance Manager reports to the Executive Director, People, Culture and Wellbeing, ultimate responsibility for the Facility sits with the Vice Chancellor.

MPI are the external regulator and conduct six-monthly audits of the LU Containment Facilities to verify the Operator is complying with the requirement. A Verification Report is a formal report issued when sufficient evidence has been assessed to arrive at an outcome for a verification period. This report may contain Technical Reviews and external audit findings completed during the period. Inadequate and/or untimely responses to deficiencies identified in this report, poor/unacceptable performance, or failure to pass subsequent audits may result in the escalating imposition of sanctions and/or interventions provided by law. The MPI Verification Audits took place in April and October this year.

Between these two audit periods the decant from the Burns building to the new Waimarie building took place. This involved registering the new PC2 lab on level 2 and PC1 labs on levels 2 and the ground floor, along with decommissioning of the PC2 lab suite on level 6 of the Burns building. The October audit took place only a few weeks post-decant into Waimaire.

The outcome of the April scheduled facility inspection was acceptable. There were no non-compliances raised, and none remained open from the previous period. The facility was verified against the Biological, Microbiological and Plant Standards at this inspection.

The outcome of the October scheduled facility inspection was acceptable. One major non-compliance was raised for activity outside that defined in a CTO permission which had already been identified by the Facility Operator. Two minor non-compliances were raised: the first for an expired disinfectant; the second for a restricted item which was not in found in the listed location.

The facility was verified against the facility manual, the standards identified, and operator approvals as held under the Biosecurity Act 1993 and HSNO Act 1996. The findings were of a substantially compliant facility. As a result, facility and operator approvals will be continued.

Elements verified	Outcome
Biosecurity: Containment Facilities for Plants: 2007	Acceptable
Biosecurity: Containment Facilities for Vertebrate Laboratory Animals	Acceptable
Biosecurity: Facilities for Microorganisms and Cell Cultures: 2007a	Acceptable
Biosecurity: Transitional Facilities for Biological Products	Acceptable
Quality Assurance: Import Health Standards	Acceptable
Quality Assurance: Operating Procedures	Acceptable
Quality Assurance: Operator Control	Acceptable
Quality Assurance: Operator Internal Verification	Acceptable
Quality Assurance: Training and Competency of Personnel	Acceptable
Documentation and Certification: Biosecurity Authority Clearance Certificates (BACCs)	Acceptable
Documentation and Certification: Documentation and Record Keeping	Acceptable
Identification, Traceability & Management: Inventory Control and Accuracy	Acceptable
Identification, Traceability & Management: Product and Organism Identification	Acceptable
Identification, Traceability & Management: Segregation	Acceptable
Identification, Traceability & Management: Transfer of Goods and Organisms	Acceptable
Identification, Traceability & Management: Transport of Risk Goods and Organisms	Acceptable
Hygiene & Sanitation: Cleaning and Disinfection	Acceptable
Hygiene & Sanitation: Personnel Hygiene and Personal Protective Equipment (PPE)	Acceptable
Hygiene & Sanitation: Pest, Vermin and Weed Control	Acceptable
Hygiene & Sanitation: Waste Management	Acceptable
Design and Construction: Access and Security	Acceptable
Design and Construction: Laboratories	Acceptable
Design and Construction: Location	Acceptable
Design and Construction: Physical Containment Level 1 (PC1)	Acceptable
Design and Construction: Physical Containment Level 2 (PC2)	Acceptable
Design and Construction: Signage	Acceptable
Hazardous Substances and New Organisms (HSNO) Act: HSNO Act Approvals for Development of New Organisms	Acceptable
Hazardous Substances and New Organisms (HSNO) Act: HSNO Act Approvals for New Organisms for Containment	Acceptable
Hazardous Substances and New Organisms (HSNO) Act: HSNO Act Approvals for New Organisms for Release	Acceptable
Hazardous Substances and New Organisms (HSNO) Act: Unidentified Organisms	Acceptable

MPI Definitions

Acceptable Where the Animal Products Officer (or Biosecurity Inspector) is satisfied that the operator is substantially complying with requirements; and where there have been any departures from regulatory requirements, that the operator's corrective actions have been, or are being, applied appropriately and effectively. Departures from regulatory requirements, identified by the Animal Products Officer (or Biosecurity Inspector), are to be transferred to the operator's issue management system for resolution. (Key Topic / Non-compliance)

Unacceptable Where the Animal Products Officer (or Biosecurity Inspector) has determined that the operator is not in substantial compliance with regulatory requirements; evidenced by inadequate operator controls. (Key Issue / Non-compliance)

Appendix 1

Ministry for Primary Industries

Manatū Ahu Matua



Verification Report¹

Report ID:	PBV/1421/2023/01
Outcome:	Acceptable
Issued to:	Lincoln University- Lincoln
Operator ID(s):	1421
Issued by:	Nicki Sherratt Phone: 021915493 Email: nicki.sherratt@mpi.govt.nz
Verification Period:	2022-10-26 to 2023-03-31
Verification Date:	2023-03-31
Published:	2023-04-11 09:49
Next Due Date:	2023-09-30
Level/Step:	6.2 (started on 6.2 , and ceiling is 6)
Report Type:	Scheduled
Peer Reviewed By:	Crystal Lange

¹ A Verification Report is a formal report issued when sufficient evidence has been assessed to arrive at an outcome for a verification period. This report may contain Technical Reviews and external audit findings completed during the period. Inadequate and/or untimely responses to deficiencies identified in this report, poor/unacceptable performance, or failure to pass subsequent audits may result in the escalating imposition of sanctions and/or interventions provided by law.

This report, including any attachments, is intended solely for the Operator of 'Lincoln University- Lincoln'. The information it contains is confidential and may be legally privileged. Unauthorised use of this report, or the information it contains, may be unlawful. If you have received this report by mistake please call Nicki Sherratt immediately on 021915493 or notify by email using nicki.sherratt@mpi.govt.nz and erase the report and attachments. Thank you. The Ministry for Primary Industries retains the 'original' of this report and accepts no responsibility for changes made to 'copies', including attachments, however they may be distributed.

Ministry for Primary Industries

Manatū Ahu Matua



Verification Report¹

Report ID:	PBV/1421/2023/02
Outcome:	Acceptable
Issued to:	Lincoln University- Lincoln
Operator ID(s):	1421
Issued by:	Nicki Sherratt Phone: 021915493 Email: nicki.sherratt@mpi.govt.nz
Verification Period:	2023-04-01 to 2023-09-30
Verification Date:	2023-10-03
Published:	2023-10-12 09:18
Next Due Date:	2024-03-31
Level/Step:	6.2 (started on 6.2 , and ceiling is 6)
Report Type:	Scheduled
Peer Reviewed By:	Andrew McKay

¹ A Verification Report is a formal report issued when sufficient evidence has been assessed to arrive at an outcome for a verification period. This report may contain Technical Reviews and external audit findings completed during the period. Inadequate and/or untimely responses to deficiencies identified in this report, poor/unacceptable performance, or failure to pass subsequent audits may result in the escalating imposition of sanctions and/or interventions provided by law.

This report, including any attachments, is intended solely for the Operator of 'Lincoln University- Lincoln'. The information it contains is confidential and may be legally privileged. Unauthorised use of this report, or the information it contains, may be unlawful. If you have received this report by mistake please call Nicki Sherratt immediately on 021915493 or notify by email using nicki.sherratt@mpi.govt.nz and erase the report and attachments. Thank you.

The Ministry for Primary Industries retains the 'original' of this report and accepts no responsibility for changes made to 'copies', including attachments, however they may be distributed.



Vice-Chancellor's Office

Version:

Conferment of Degrees, Diplomas and Certificates 31 October 2023

Author/s: Sonja Wilkinson / Hamish Cochrane

SLT Authoriser:

Date: 24/10/2023

Time estimate to present report to Council/Committee

Min:

1. Purpose

Submission of graduand names for conferment of degrees, diplomas, and certificates by Council on 31 October 2023.

2. Recommendation

That Council resolves to approve the following awards:

Master of Applied Computing

Craig Anthony **Melton**, *Distinction*

Master of Business in Finance

Liu Zhuoyi, *Merit*

Master of Business in Global Management and Marketing

Elja Dolina Patricia **Murphy**, *Distinction*

Shurong **Zhang**, *Merit*

Master of Commerce and Management

Eduardo **Cunha Sampaio**, *Second Class Honours, Division I*, in Marketing

Master of Environmental Policy and Management

Arga Rifki **Oktian**, *Merit*

Master of Professional Accounting (CPA)

Taiyang **Wu**

Master of Science in Food Innovation

Lanlan **Han**, *Merit*

Master of Tourism Management

Yujia **Peng**, *Distinction*

Joanna **Havea**

Postgraduate Diploma in Commerce

Edward Noel Paul **Spence**

Postgraduate Diploma in Environmental Management

Li Ling **Tan**, *Distinction*

Postgraduate Certificate in Applied Science

Xingyu **Chen**

Georgia Fae **Guy-Williams**

Tzu-Yi **Hsiung**

Postgraduate Certificate in Commerce

Megan Renee **Fitzgerald**, *Distinction*

Caren Cahya **Wibawa**, *Distinction*

Jessica Mary **Wilson**, *Distinction*

Christie Elizabeth **Burn**

Nicki Louise **Davies**

Liu Zhuoyi

Ibrahim **Salifou**

Jonathan **Tietjen**

Postgraduate Certificate in Environmental Management

Wendy Rose **Iller**

Rosalia Mira **Samia**

Graduate Diploma in Commerce

Yue **Pan**, *Distinction*

Xu Haolin

Graduate Diploma in Property Management

Jia **Feng**

Graduate Diploma in Tourism Management

Haolin **Chen**

Jiaman **Nie**

Bachelor of Science

Tricia Rose **Mitchell**, Individual Major

Bachelor of Viticulture and Oenology

Yiqing **Zhang**

Diploma in Horticultural Management

Hunter Blake **Aarts**

Diploma in Agriculture

Jake Martin Alan **Burgess**

Jessica Mary **Jefts**

Joshua Gary **Sanders**

Cameron Mark **Slattery**

Diploma in Horticulture

Jack **Tortoishell**, *Distinction*

Warwick James **Verry**, *Distinction*

Rowan James **Wallace**, *Distinction*

Reon Blair **Hamnett**

Diploma in Commerce

Angus Harper **Sidey**

Diploma in University Studies

Jingyi **Yang**

Motion Carried / Motion Not Carried

Dr Hamish Cochrane
Director, Student Administration and Student Health
13 October 2023

Motion by the Chancellor for Resolution to Exclude the Public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section
1. Monthly Financials 2. Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
3. HR Quarterly Staff Wellbeing & HR Dashboard Reports	To protect the privacy of natural persons	7(2)(a)
4. Cycle Six Academic Audit	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
5. Meaningful Partnerships Summary	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Farms Committee 1. Report 2. Minutes from the meeting on 8 September 2023	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Ahumairaki Committee 1. Report 2. Minutes from the meeting on 27 September 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Governance Oversight Group 1. Minutes from the meeting on 3 October 2023	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Awards Committee 1. Report 2. Minutes from the meeting on 10 October 2023	To protect the privacy of natural persons	7(2)(a)
He Toki Tarai Committee 1. Report 2. Minutes from the meeting on 19 October 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Capital Asset Committee 1. Report 2. Minutes from meeting on 24 October 2023 3. Glasshouse Scope & Budget Transfer Approval Report 4. Wayfinding Guidelines and Priorities Report 5. Forbes Landscaping Investment Case 6. 2024 Capex Budget, including Programme and Priorities	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee 1. Report 2. Minutes from meeting on 24 October 2023 3. Insurance Renewal Update – Ancillary Lines	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Proposed Council and Committee meeting schedule 2024	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)

I move also that: Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T O'Boyle (Tumuaki-Takirua Te Awhioraki), Mr A Pearson (Property Director), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.