

LINCOLN
UNIVERSITY
TE WHARE WĀNAKA O AORAKI

LINCOLN UNIVERSITY COUNCIL

AGENDA & PAPERS

At 9am on Tuesday, 28 November 2023 a meeting of Lincoln University will be held in Council Chambers and online via MS Teams at Lincoln University

Click on this link to join the meeting: [Click here to join the meeting](#)

Vision

To be a globally-ranked, top-five land-based University, unlocking the power of the land to enhance lives and grow the future.

Purpose

To facilitate excellent research and education to grow the knowledge of our students, and help shape a world that benefits from a greater understanding of the relationships between land, food and ecosystems.

Strategy 2019-2028

Renewal Strategy

- 1 A distinctive Aotearoa New Zealand end-to-end student experience
- 2 Improved assets and sustainable operating models
- 3 A culture which stimulates and inspires staff and students

Shaping Strategy

- 4 A world-class research and teaching precinct
- 5 An organisation focused on meaningful partnerships
- 6 Facilitating growth

Supported by four plans

- 1 Research
- 2 Education
- 3 Māori
- 4 Partnership

Values

Manaakitaka — Looking After People.

Strategy Goals and priority areas in 2020-2024



Renewal Strategy

Priority Areas

Goal 1	A distinctive Aotearoa New Zealand end-to-end student experience	→	Campus Living Laboratory Work integrated learning programme
Goal 2	Improved assets and sustainable operating models	→	Campus development Objectives and KPIs for academic and service support New and improved timetable Living standards framework
Goal 3	A culture which stimulates and inspires staff and students	→	Bicultural campus Increased professional development activities Workload allocation model

Shaping Strategy

Priority Areas

Goal 4	A world-class research and teaching precinct	→	Land-based postgraduate research school Centres of Excellence Online and blended delivery
Goal 5	An organisation focussed on meaningful partnerships	→	Stakeholder engagement Research partnerships
Goal 5	Facilitating growth	→	Education partnerships Scholarships investment

Council Meeting - 28 November 2023

CONFIDENTIAL



28 November 2023 09:00 AM - 05:00 PM

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Every Council Member has an obligation to declare any actual, potential or perceived conflicts of interest with any Lincoln University activities and to ensure that such conflicts of interest are noted and managed appropriately.	
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There were no outstanding items from the minutes	
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The LUSA President will provide a verbal report.	
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9am on Tuesday 12 December 2023, in Council Chambers and by MS Teams.	

Karakia Timataka

Kimihia rapuhia

Whaia ki te Uru Tapu nui o Tane

Tane te waiora

Tane te wanaka

Tane te tokoraki

Putā ki te whaiao ki te ao marama

Tu te kana

Tu te maraka

Te tu hi te rarama

E noho te mataara nei

E roko whakairia ake ki ruka

Kia tina! tina! Haumi e! Hui e! Taiki e!

Opening Prayer

Let us pursue and follow Tāne into the highest realms.

The sacred repository of knowledge.

Tāne, the waters of life and wellbeing.

Tāne, the repository of all knowledge and wisdom.

Tāne who propped up the heavens.

Bringing forth the light, the broad daylight so that all life realises its potential.

It is Tū who preserves and protects the sacredness of all.

It is Tū who awakens the path of light within, imbuing his qualities of vigilance.

That our eyes may ever focus on the path ahead, in order that we may pass over the state of tapu to allow the renewal of peace to be suspended from on high. Make it firm, it is firm.

Join it, gather it. It is done!



Council Meeting - 28 November 2023 - Disclosures of Interest

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2023 Lincoln University Council Members' Interests Register

Councillor	Name of Company / Institution	Dates Applicable	Position	Comments	Updated
Janice Fredric	Mainpower Ltd	Current	Director		Feb-22
	Aurora Energy Limited	Current	Director		Jul-22
	Aviation Security Services	Current	Chairman		
	Civil Aviation Authority	Current	Chairman		
	Unity Credit Union	Current	Chair of Audit and Risk Committee	Formerly Credit Union Baywide and Credit Union South ends on 28 October 2022	Oct-22
	Green Power New Zealand Ltd	Current	Director	Resigned with effect from 12 May 2023	May-23
	Mt Cass Wind Farm Ltd	Current	Director	Resigned with effect from 12 May 2023	May-23
	Timaru District Council	Current	Independent member of Audit and Risk Committee		
	NZ Shipwreck Welfare Trust	Current	Trustee		
	Tregynon charitable Trust	Current	Trustee		
Bruce Gemmell	NIWA	Current	Director		
	NIWA Vessel Management Limited	Current	Director		
	NZ Growth Capital Partners Limited	Current	Director		11-Sep-23
	Aspire NZ Seed Fund Limited	Current	Director		11-Sep-23
	Elevate NZ Venture Fund GP Ltd	Current	Director		11-Sep-23
	The Gemmell Group Limited	Current	Director, Shareholder		Feb-22
	The Highlanders GP Limited	Current	Director		
	Miramar Consolidated Limited	Current	Director		
	The Second Little Pig Was Right Limited	Current	Director, Shareholder		
	ATT Trustee Limited & associated subsidiaries	Current	Director	Non-trading	
James Parsons	Lincoln Agritech Limited	Current	Chair		
	Lincoln University Centennial Trust	Current	Ex-officio Trustee		
	Lincoln University Foundation Trust	Current	Ex-officio Trustee	Formally constituted 12 November 2019	
	Gemmell Finance Limited	Current	Director, Shareholder		
	Nitrolabs Limited & Associated companies	Current	Director		
	Central Plains Water Limited	Current	Director		
	Buller Electricity Limited & associated subsidiaries	Current	Director	Director from 1 September 2021	
	Planz Consultants Ltd	Current	Director		
	Nexia Limited	Current	Director		
	Ashgrove Genetics Limited	Current	Director		
David Philip Jensen	Agfirst Northland Limited	Current	Director		
	Trehear Limited	Current	Director, Shareholder		
	Wools of New Zealand Holdings Limited	Current	Director		
	Wools of New Zealand General Partner Limited	Current	Director		
	Ashgrove Limited	Current	Director		
	Ospri New Zealand Limited	Current	Director		
	National Animal Identification and Tracing (NAIT) Limited	Current	Director		
	TBFree New Zealand Limited	Current	Director		
	Halter USA Inc	Current	Advisor		July-23
	Colebrook Kiwifruit Orchard GP Limited	2020-current	Chair		Feb-22
Pongakawa Kiwifruit GP Limited	2020-current	Chair			
Riverview Kiwifruit GP Limited	2020-current	Chair			
Otamarakau Kiwifruit GP Limited	2020-current	Chair			
Awakeri Orchard GP Limited	2019-current	Chair			
El Dorado Orchard GP Limited	2018-current	Chair			
Expressway Orchard GP Limited	2017-current	Chair			
Gold Income GP Limited	2021-current	Chair			
Eastpack Limited	2018-current	Director			
Merrijig Development sLimited	Current	Shareholder			

Council Meeting - 28 November 2023 - Disclosures of Interest

Councillor	Name of Company / Institution	Dates Applicable	Position	Comments	Updated
	Figured Limited	Current	Shareholder		
	New Zealand Dairy Dessert Company	Current	Shareholder		
	Fonterra	Current	Shareholder		
	Zespri	Current	Shareholder		
	Eastpack Limited	Current	Shareholder		
	LIC	Current	Shareholder		
	Ballance Agri Limited	Current	Shareholder		
	Farmlands Co-operative Society Limited	Current	Shareholder		
	Napoli Orchard GP	2018-current	Chair		
	Eastern Orchards Orchard GP	2019-current	Chair		
	Chair Gliding NZ Trust	Current	Trustee		
	PinPoint Labs	Current	Chair and Director	Elected Chairperson January 2023	Jan-23
	Pasture Accelerator	Current	Chair	IV between MPI, PGW, DairyNZ and Barenburg NZ	Apr-23
Professor Grant Edwards	Lincoln University	Current	Vice-Chancellor		Feb-22
	Lincoln University Council	Current	Ex-officio Member		
	Universities New Zealand, (Vice-Chancellors Committee)	Current	Ex-officio Member		
	New Zealand Food Innovation (South Island) Limited	Current	Director		
	Lincoln Agritech Limited	Current	Director		
	Lincoln University Foundation	Current	Trustee		
	Lincoln University Centennial Trust	Current	Trustee		
	Member of Steering Governance Group, Forage Value Index, 2014-present	Current	Member		
	South Island Dairying Development Centre Leaders Forum Chair	Current	Chair		
	Biological Heritage National Science Challenge, Challenge Parties Working Group (Co-Chair as UNZ representative)	Current	Co-Chair		
	Don Hulston Foundation	Current	Ex-officio University Trust		
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Gifting Trust	Current	Ex-officio University Trust		
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Taxable Activity Trust	Current	Ex-officio University Trust		
	John Mowbray Howard Tripp Agricultural Scholarship Trust	Current	Ex-officio University Trust		
	J W and Carrie McLean Trust	Current	Ex-officio University Trust		
	Kathleen Ann Stevens Scholarship Trust	Current	Ex-officio University Trust		
	Leslie John and Lola June Struthers Trust	Current	Ex-officio University Trust		
	Sir Arthur Sims Scholarship Trust	Current	Ex-officio University Trust		
	Vernon Willey Trust	Current	Ex-officio University Trust		
	Academic Quality Agency Board (as UNZ representative)	Current	Member		August-23
Professor James Alexander McWha	International Association of University Presidents	2017-current	Senior Adviser and Executive Committee		Feb-20
	The Children's University	2012-current	Chancellor		
	Adagio Trust	2017-current	Trustee		
Elizabeth Hill-Taiaoroa	Te Taumutu Rūnanga	Current	Secretary & Oranga leader		Apr-23
Professor Derrick Moot	Lincoln University	Current	Professor		Jun-22
Dr Maria Janna van den Belt	Cogo Connecting Good Limited	Current	Shareholder		Jun-21
	College of Assessors of MBIE	Current	Member		
	EHF Fellowship	Current	Fellow		
	MPI-Fisheries New Zealand	Current	Chief Economist	Updated name of organisation	Sep-22
	Global Research Consortium (USA, China, Europe) Safe Seaweed by Design (research p	Current to Feb 2023	Member of Advisory Board	Research project involving representatives from USA, China, Europe	Sep-22
Gabrielle Thompson	Olsen Thompson Limited	Current	Director & Shareholder		
	Hollyfort Farm Limited	Current	Shareholder		
	Selwyn Thompson Limited	Current	Shareholder		
	Silver Fern Farms Co-Operative Limited	Current	Director		
	Thompson Family Trust	Current	Trustee		
	Pretty in Pink Charity Trust	Current	Trustee		
	Ballance	Current	Shareholder		

Council Meeting - 28 November 2023 - Disclosures of Interest

Councillor	Name of Company / Institution	Dates Applicable	Position	Comments	Updated
	Farmlands Co-Operative Ltd	Current	Shareholder		
	Thompson Property Trust	Current	Trustee		
	Ravensdown	Current	Shareholder		
	Thompson Forestry Limited	Current	Director and Owner	Effective from 15 December 2022	
Amy Wells	Lincoln University Students' Association	Current	President		Nov-22

Register of interests – Senior Leadership Team– 2023

SMG member	Organisation	Date	Position	Notes
Grant Edwards	Lincoln University	Current	Vice-Chancellor	
	Lincoln University Council	Current	Ex-officio Member	
	Universities New Zealand, (Vice-Chancellors Committee)	Current	Ex-officio Member	
	New Zealand Food Innovation (South Island) Limited	Current	Director	
	Lincoln Agritech Limited	Current	Director	
	Lincoln University Foundation	Current	Trustee	
	Lincoln University Centennial Trust	Current	Trustee	
	Member of Steering Governance Group, Forage Value Index, 2014-present	Current	Member	
	South Island Dairying Development Centre Leaders Forum Chair	Current	Chair	
	Biological Heritage National Science Challenge, Challenge Parties Working Group (Co-Chair as UNZ representative)	Current	Co-Chair	
	Don Hulston Foundation	Current	Ex-officio University Trust	
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Gifting Trust	Current	Ex-officio University Trust	
	Ivey Hall and Memorial Hall 125th Anniversary Appeal Taxable Activity Trust	Current	Ex-officio University Trust	
	John Mowbray Howard Tripp Agricultural Scholarship Trust	Current	Ex-officio University Trust	
	J W and Carrie McLean Trust	Current	Ex-officio University Trust	
	Kathleen Ann Stevens Scholarship Trust	Current	Ex-officio University Trust	
	Leslie John and Lola June Struthers Trust	Current	Ex-officio University Trust	
	Sir Arthur Sims Scholarship Trust	Current	Ex-officio University Trust	
	Vernon Willey Trust	Current	Ex-officio University Trust	
	Academic Quality Agency (as UNZ representative)	Current	Member	
Karen McEwan	Lincoln University	2019-	Executive Director, People, Culture, and Wellbeing	
	Senior Management Group, Lincoln University	2019-	Member	
	Ceiling Clean WGTN Limited	1982-	Shareholder	

Updated March 2022

Council Meeting - 28 November 2023 - Disclosures of Interest

Susie Roulston	Lincoln University	2021-	Chief Operating Officer	
	Senior Management Group	2021-	Member	
	Hayden Roulston Limited	2017		Susie's Partner (sports Coaching)
	Lincoln University Property Joint Venture Limited	2022-	Director	From 1 December 2022
Alistair Pearson	Property Council New Zealand	2019-current	Executive	
Chad Hewitt	Royal Society of New Zealand	Current	Member	
	Universities New Zealand, DVC Research Committee	Current	Ex-officio member	
	Universities New Zealand, DVC Academic Committee	Current	Ex-officio member	
	Universities New Zealand, CUAP	Current	Ex-officio member	
	NZ Synchrotron Group Ltd	Current	LU Representative	



LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 31 October 2023 at 9am in Council Chambers and online via MS Teams

Meeting Minutes

- Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Prof James McWha (Pro-Chancellor), Ms A Wells, Mrs M Ash, Mrs Marjan van den Belt, Mr J Parsons, Prof Derrick Moot, Mrs J Fredric, (each a Council Member),
- Via MS Teams: Mrs G Thompson, Mrs Liz Hill-Taiaroa (each a Council Member)
- In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life)
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Dr C Hewitt (Provost)
Mr B Greer-Atkins (Te Awhioraki Tumuaki)
Mr R Michelle (incoming Te Awhioraki Tumuaki)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Items 9 & 10

Meeting started at 9.01am.

1. Welcome/Karakia/Apologies

The meeting began with a karakia by the Council Secretary.

Council RESOLVED:

1. To receive an apology from Mr D Jensen for absence, and Mrs G Thompson for early departure.

Resolution

MOTION CARRIED

The Chair invited the Te Awhioraki Tumuaki to introduce Reece Michelle an incoming Te Awhioraki Tumuaki.

The Chancellor acknowledged the passing of Lincoln Universities first Vice Chancellor, former principal, and emeritus Professor Bruce Ross on 4th October 2023. The Council observed a moment of silence in recognition of his passing and to remember his long involvement and service to the University.

2. Disclosures of interests

The interest register was NOTED.

Mrs J Fredric confirmed three new appointments, effective from September, to NZ Growth Capital Partners Limited, Aspire NZ Seed Fund Limited, and Elevate NZ Venture Fund GP Limited.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meeting held 29 August 2023 with minor amendments.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

Items

517 was presented to Council in August and can be removed from the action register.

541 is ongoing and will be presented to Council in November.

543 is included in the Health and Safety Report included in this agenda pack.

544 & 454 Strategy Workshop will be held today. It may be removed from the Action Register.

5. Notice of items of General Business

There were no items of general business.

6. Chancellors Report

The report was taken as read.

Council RESOLVED:

That Council

1. **RECEIVE** the information in the Chancellor's Report.

Resolution

MOTION CARRIED

7. Vice Chancellors Report

The report was taken as read. The Vice Chancellor highlighted the following:

- Lincoln University recently celebrated exceeding a 4,000-student headcount. This is the largest headcount since 2006.
- Lincoln had recent success in the MBIE Endeavour Fund research fund round.
- Lincoln is third-equal place among the eight New Zealand Universities in the latest Time Higher education (THE) World University Rankings.

Council RESOLVED:

1. To receive the information in the Vice Chancellor's Report.

Resolution

MOTION CARRIED

8. LUSA Report

The LUSA President spoke to the report advising Council that the LUSA and Te Awhioraki executive elections have recently been completed. Te Huinga Tauira was also held at Lincoln. Positive feedback was received about the manaakitaka and whanaunataka of the Te Awhioraki tauira.

Council RESOLVED:

1. To receive the information in the LUSA President's Report.

Resolution

MOTION CARRIED

10. Health & Safety Compliance Report

The report was taken as read.

Council Resolved

That Council NOTE the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

Resolution

MOTION CARRIED

10. BioCompliance Annual Report

The report was taken as read.

Council Resolved

That Council:

1. **RECEIVE** the information in the BioCompliance Annual Report.

Resolution

MOTION CARRIED

11. Conferment of Degrees, Diplomas, and Certificates

The Report was taken as read.

Council RESOLVES:

To approve the following awards:

Master of Applied Computing

Craig Anthony **Melton**, *Distinction*

Master of Business in Finance

Liu Zhuoyi, *Merit*

Master of Business in Global Management and Marketing

Elja Dolina Patricia **Murphy**, *Distinction*

Shurong **Zhang**, *Merit*

Master of Commerce and Management

Eduardo **Cunha Sampaio**, *Second Class Honours, Division I*, in Marketing

Master of Environmental Policy and Management

Arga Rifki **Oktian**, *Merit*

Master of Professional Accounting (CPA)

Taiyang **Wu**

Master of Science in Food Innovation

Lanlan **Han**, *Merit*

Master of Tourism Management

Yujia **Peng**, *Distinction*

Joanna **Havea**

Resolution

Postgraduate Diploma in Commerce

Edward Noel Paul **Spence**

Postgraduate Diploma in Environmental Management

Li Ling **Tan**, *Distinction*

Postgraduate Certificate in Applied Science

Xingyu **Chen**

Georgia Fae **Guy-Williams**

Tzu-Yi **Hsiung**

Postgraduate Certificate in Commerce

Megan Renee **Fitzgerald**, *Distinction*

Caren Cahya **Wibawa**, *Distinction*

Jessica Mary **Wilson**, *Distinction*

Christie Elizabeth **Burn**

Nicki Louise **Davies**

Liu Zhuoyi

Ibrahim **Salifou**

Jonathan **Tietjen**

Postgraduate Certificate in Environmental Management

Wendy Rose **Iller**

Rosalia Mira **Samia**

Graduate Diploma in Commerce

Yue **Pan**, *Distinction*

Xu Haolin

Graduate Diploma in Property Management

Jia **Feng**

Graduate Diploma in Tourism Management

Haolin **Chen**

Jiaman **Nie**

Bachelor of Science

Tricia Rose **Mitchell**, Individual Major

Bachelor of Viticulture and Oenology

Yiqing **Zhang**

Diploma in Horticultural Management

Hunter Blake **Aarts**

Diploma in Agriculture

Jake Martin Alan **Burgess**

Jessica Mary **Jeffer**

Joshua Gary **Sanders**

Cameron Mark **Slattery**

Diploma in Horticulture

Jack **Tortoishell**, *Distinction*

Warwick James **Verry**, *Distinction*

Rowan James **Wallace**, *Distinction*

Reon Blair **Hamnett**

Diploma in Commerce

Angus Harper **Sidey**

Diploma in University Studies

Jingyi **Yang**

MOTION CARRIED

11. General Business

There were no items of general business.

12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section
1. Monthly Financials	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
2. Monthly Recruitment Report	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
3. HR Quarterly Staff Wellbeing & HR Dashboard Reports	To protect the privacy of natural persons	7(2)(a)
4. Cycle Six Academic Audit	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
5. Meaningful Partnerships Summary	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Farms Committee 1. Report 2. Minutes from the meeting on 8 September 2023	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Ahumairaki Committee 1. Report 2. Minutes from the meeting on 27 September 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Governance Oversight Group 1. Minutes from the meeting on 3 October 2023	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Awards Committee 1. Report 2. Minutes from the meeting on 10 October 2023	To protect the privacy of natural persons	7(2)(a)
He Toki Tarai Committee 1. Report 2. Minutes from the meeting on 19 October 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Capital Asset Committee 1. Report 2. Minutes from meeting on 24 October 2023 3. Glasshouse Scope & Budget Transfer Approval	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

Report 4. Wayfinding Guidelines and Priorities Report 5. Forbes Landscaping Investment Case 6. 2024 Capex Budget, including Programme and Priorities		
Audit and Risk Committee 1. Report 2. Minutes from meeting on 24 October 2023 3. Insurance Renewal Update – Ancillary Lines	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Proposed Council and Committee meeting schedule 2024	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)

I move also that: Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T O'Boyle (Tumuaki-Takirua Te Awhioraki), Mr A Pearson (Property Director), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

The public were readmitted to the meeting at 12.55pm

13. Closure and next Meeting

The meeting closed at 12.56pm.

The next meeting is scheduled for Tuesday, 28 November 2023 at 9am and will be held at Lincoln Campus.

CONFIRMED THIS 28th DAY OF November 2023

**BRUCE GEMMELL
CHANCELLOR**



Chancellor's Office

Chancellor's Report for Council

Version: 1.0

Author/s: Nathaniel Heslop

Date: 22 November 2023

Purpose

This report summarises the stakeholder meetings undertaken by the Chancellor in between 1 November 2023 through to Council on 28 November 2023.

Executive Summary

Stakeholder meetings

7 November 2023	LU Foundation and Centennial Trust
13 November 2023	Ahumairaki Committee
21 November 2023	Audit & Risk Committee
21 November 2023	Capital Asset Committee

Other Engagements

22 November 2023	1:1 meeting with Vice Chancellor
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Lincoln University Vice-Chancellor's Monthly Report to Council

Month: November 2023

It has been encouraging to see the continued increase in the number of students choosing to study at Te Whare Wānaka o Aoraki Lincoln University in 2023, reflecting positive trends and a strong appeal to prospective students. Ending the year on a pleasing and positive note is a testament to the dedication, concerted effort and hard work of all our staff members and speaks to the University's commitment to excellence in both education and research.

Of significance has been the growth in our postgraduate student numbers and the subsequent shift in the total student population ratio of undergraduate/diploma to postgraduate student numbers. As of 13 November this year, 2,056 postgraduate students had enrolled at Lincoln for the year, 47% of the total student headcount population of 4,357. This is in comparison to a student population of 29% postgraduates in 2019, a noticeable shift in the total student population ratio over the years. The top three programmes contributing towards this growth in 2023 were the Master of Fintech and Investment Management (248% growth on 2022), the Postgraduate Certificate in Applied Science (157% growth on 2022) and the Master of Applied Computing (127% growth on 2022).

Overall, the significant growth of postgraduate students and the subsequent shift in the ratio of the total student population is a noteworthy achievement. It highlights the University's strategic response to an increasing industry demand for skilled graduates with appropriate skill sets to grow a resilient, more productive and sustainable economy.

The University's strategic approach, emphasising accessibility, affordability, availability and relevance while maintaining a research-rich and globally connected environment, has been pivotal in securing a position at the forefront of education and research for land-based industries. A forward-thinking approach that positions us well as we plan for the next stage of our journey.

Senior leadership appointments

The announcement of Māori Social Science researcher and academic Professor Merata Kawharu MNZM (Ngāti Whatua, Ngāpuhi), as Te Whare Wānaka o Aoraki Lincoln University's new Deputy Vice-Chancellor, Māori is a significant and positive development. Professor Kawharu brings valuable perspectives to the university's leadership and will begin her role at Lincoln University on 1 February 2024.

Partnerships and collaborations

The University hosted the New Zealand Agricultural and Horticultural Science Inc (NZIAHS) Annual General Meeting on campus in October, which included a forum entitled "*Building Resilient Production Systems*". The 160+ forum attendees received presentations from an impressive line-up of speakers, including Professor Richard McDowell, Chief Scientist,

National Science Challenge. In an opening address at the forum, as Vice-Chancellor, I presented on the crucial topic of “*Building resilience by producing well-educated people for the land-based industries*”, focusing on the University’s contribution to resilience through well-educated Lincoln University graduates who are enabled to take New Zealand’s land-based industries into the future. The forum was covered by numerous media reporters, resulting in a series of positive news articles profiling the University’s contribution to addressing the shortage of a suitably skilled primary sector future workforce.

It was an honour to be invited to deliver the University Presidents Forum keynote address at the inaugural World Agrifood Innovation (WAFI) conference held in Beijing, China, in November. Under the theme “*Agrofood Innovation and Mission of Universities*” as Vice-Chancellor, I presented on the future of specialist land-based universities and the value of their role in collaboratively addressing the great challenges facing the land-based sector globally. This included profiling the New Zealand-China Water Research Centre, hosted by Lincoln University as an exemplar of a successful partnership between New Zealand and Chinese scientists and a model for developing future long-term research collaborations between our two nations. The overall twin themes of the conference were food security and the global agrifood system - in particular its significant contribution to greenhouse gas emissions, freshwater use, biodiversity loss and deforestation. The conference was an inspiring experience and truly extraordinary in its scale, with an audience of 42 million online delegates. The University’s delegation also made the most of the visit while in China to meet with several of our partner universities to further develop and strengthen our relationships.

The University hosted a delegation from the Department of Conservation (DOC), led by Director-General Penny Nelson. The DOC group attended a presentation which featured an overview of the University’s new Master of Parks Management programme. The new programme was developed following a request from the New Zealand Parks Leaders Forum (PLF) to address an urgent skills shortage. It is the first of its kind in the Southern Hemisphere and builds on the University’s long history of teaching parks and recreation programmes.

[Being an exemplar of sustainable practices](#)

Following the establishment of the University’s Sustainability Fund, funding applications are now open for all staff and students to apply. The initiative is tied to the 5% sustainability surcharge on all Lincoln University air travel bookings, demonstrating a commitment to environmental responsibility and stewardship. This unique approach provides a means of supporting sustainability efforts while encouraging a sense of shared responsibility among the University community.

Lincoln University has gained Toitū Envirocare carbonreduce certification for 2021 and 2022, providing ongoing reporting against a 2019 baseline, and helping to track its progress towards becoming carbon neutral by 2030 and achieving carbon zero by 2050. Emissions in 2022 were 6,599 tCO₂e, 23% lower than baseline year (2019) of 8,555 tCO₂e.

The University has also recently submitted data to participate 2024 THE Impact Rankings due out in June 2024. Part of the submissions required the publication of a [Sustainable Development Goals Report](#). While the report touched on just a small fraction of the University’s sustainability efforts across education, research, student experience, operations and engagement, it demonstrates a more profound commitment to sustainability that spans all dimensions of Lincoln, well beyond what the report encapsulates.

Celebrating success

It was an honour to present this year's Blues and Golds Awards where a number of our student whānau were honoured for their success in sports, assisting their communities and contributing to culture and the arts. The top award went to the student rural and agricultural volunteer group the Handy Landys for their selfless work helping farmers in the Hawke's Bay region following Cyclone Gabrielle earlier this year. Brooklyn Greer-Atkins and Travis O'Boyle, Tumuaki Takirua of Te Awhoriki took home the Gold Supreme Cultural Excellence awards, while SPACE President and Rainbow rights advocate Arabella Dudfield was given her second Supreme Gold Award for Service Excellence for her work on campus. Blues winner, bare-foot water skier Chelsea McGuire, was named Sportsperson of the Year after claiming the New Zealand U23 title, while Team of the Year was the women's 3x3 basketball team.

Advancement

Lincoln's second alumni 24-hour Giving Day, held in November, was a great success. Donations were received from more than 300 generous donors raising over \$180,000. All donations go towards the establishment of several scholarships, and to celebrating Lincoln's rich history through creating heritage display areas.

Lincoln University Strategy 2019-2028 Highlights for September/October 2023

Goal 1 - A Distinctive Aotearoa New Zealand end-to-end Student Experience

Includes priority areas: Campus Living Laboratory; Work integrated learning programme; Manaaki Tauiira; Bicultural campus

- Graduands from different nations and areas of study were celebrated at a special ceremony in November as they will return home before next year's graduation in May. The scholarships are a partnership between the University and the Ministry of Foreign Affairs and Trade (MFAT) to bring students from developing nations to New Zealand to grow their skills and knowledge for their home country's social and economic development.

Goal 2 - Improved Assets and Sustainable Operating Models

Includes priority areas: Campus development; Objectives and KPIs for academic and service support; Living standards framework

- The University's network replacement project is on track with improvements to the WiFi expected from mid-January next year. The outdated network hardware will be replaced with new Arista infrastructure by the end of 2024. The new Arista hardware will provide a stronger Wi-Fi connection and better coverage throughout the campus with plans to extend coverage to open spaces and the farms.
- The Cycle 6 Academic Audit is progressing to plan. An external audit panel will visit the University in early March 2024 to investigate and verify how we are addressing the framework. Following the visit, the audit panel will present its findings in a public report that commends good practice, affirms positive actions and recommends areas for improvement.

Goal 3- A culture which stimulates and inspires staff and students

Includes priority areas: Increased professional development activities; Workload allocation

- Following a successful 2023 Academic Promotion and Salary Review outcomes process, thirteen academic staff members received promotions to the roles of Senior Tutor, Senior Lecturer/Senior Research Officer and Associate Professor in October.
- The 12th annual Lincoln University Sport and Recreation Forum held in October conveyed a message "to overcome misconceptions about yourself and others". The keynote speaker, Campbell Johnstone, engaged the audience with tales of his journey through the ranks of New Zealand rugby, negotiating his sexuality in sporting (and non-sporting) spaces. The forum is an annual event featuring experts presenting challenges and successes in sport and recreation.

Goal 4 - A world-class research and teaching precinct

Includes priority areas: Food Transitions 2050, Centres of Excellence; Online and blended delivery; Pathways, strategy, and innovation unit; Whanake Ake Māori staff model; Sustainability Plan

- Dr Charlotte Alster, co-principal investigator was awarded funding for her Marsden Fund Standard project 'Turning up the heat on soil food webs: will global warming erode ecosystem resilience?' Co-led with Dr Andrew Barnes, University of Waikato, the project has received an award of \$942,000 over 3 years, in the Ecology and Evolutionary Biology Panel.

Goal 5 - An organisation focused on meaningful partnerships

Includes priority areas: Stakeholder engagement; Research partnerships.

- A delegation from Lincoln University, including the Vice-Chancellor, attended the Selwyn Business Leaders Forum arranged by the new CEO Sharon Mason. The forum focused on Selwyn Council shifting from being transactional to strategic with an emphasis on partnerships and opportunities for input into council decisions. Selwyn continues to be the fastest-growing place in the country, supported by strong dairy payouts, along with an ongoing housing boom, strong consumer spending and tourism bouncing back from the impacts of the pandemic. As the largest employer in Selwyn, Lincoln University plays a crucial role in its future.

Goal 6 - Facilitating Growth

Includes priority areas: Education partnerships; Scholarships investment

- The University hosted twenty Year 9 Lincoln High School science students as part of the Secondary School Employer Partnerships programme run by MPI. The students enjoyed presentations by Lincoln professors on time travel, the soils lab showing how loss accumulates and how we can use carbon, the insect collection and about using DNA from insect specimens to date forest arrival post ice age and mountain uplift, and how they could use them to add back lost genetic diversity.
- Lincoln University has signed a MoU with Beijing Forestry University (BFU). The MoU specifically relates to cooperation between BFU's landscape architecture school (ranked 1 in China) and SoLA but there are many areas of potential future collaboration.



Vice-Chancellor's Office Health and Safety Report

Version: 1.0

Author/s: Health, Safety & Bio-Compliance Manager

Date: 15 Nov 2023

Purpose

Health and Safety reporting for the month of October 2023.

Content

This report provides a summary of:

- Lead and lag indicators
- Any significant health and safety incidents for the month and any recent updates on past incidents
- Health & Safety Committee meetings
- H&S Critical Risk Elements and mitigations
- Campus Development Programme H&S summary

Recommendations

That the following are noted:

- The trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
- The actions being taken to improve the culture of health and safety across the university.

Executive summary

This report is a truncated summary of health and safety across the organisation in the areas of:

- Health and Safety Incidents. We had one lost time injury in October.
- Health and Safety Performance – lag and lead indicators for University activities.
- Health and Safety Performance – summary of Campus Development Programme.

Health and Safety lag indicators

The below lag data provides an overview of reported workplace incidents at the university (LU and Agritech staff), with the exception of main CDP contracts where principal contractors have primary oversight of secure worksites (that data set is reported in the CDP H&S dashboard due to differences in contractor reporting periods).



One notifiable injury in October, visiting academic broke ankle in Hakinakina class. Worksafe didn't not require any follow-up. Two medical treatment injuries – one student required minor stitches after incident in accommodation, one employee sprained back while lifting. One near miss where a wheel came off a trolley transporting jugs of hot water.

Total Recordable Injury Frequency Rate (LU and Agritech employees)



The above chart shows Total Recordable Injury (TRI) frequency per 200 000 hours worked by our staff. TRI is defined as reported work-place medical injuries, restricted work, lost time injuries, and fatal injuries. Using this measure, which has a wider scope than LTI, provides more detailed reporting on incidents and emerging risks. *Note TRI includes any injuries that occur to staff while on the campus, even if not task/work-related.*

Health and Safety performance – lead indicators

Processes	Oct 23	2023 Total
H&S inductions for new staff (within 4 weeks of start date)	12	85
Contractor inductions (Campus Development)	17	160
Contractor inductions (Property Services)	15	138
Contractor inductions (Faculties and Business Units)	6	47
Contractor site inspections (Campus Development)	2	100
First Aid training	4	18
Building and Warden training	0	79
Workstation assessments	0	17
Return to work programmes: work-related injuries	0	4
non-work injuries	2	17

Reporting via Risk Manager	Oct 23	2023 Total	2023 Target
Total reported safety observations	3	59	35
- Safety observations related to external contractors	1	33	
Reported opportunities for improvement	2	13	12

Health and Safety Committees

Committee	Next meeting	2023 meetings
University H&S committee (Representation from Faculties, Service Areas, Business Units)	December	4
AGLS sub-committee	November	9
Property Services sub-committee	November	5
Catering sub-committee	November	8

Topics covered: *Wellbeing programme including new provider information, construction activities on campus, Events on campus, Hazard and Incident Reporting.*

Hazardous Substances compliance – new Dangerous Goods Store

Marking out and isolation of the 5m hazardous zone around the perimeter of the new Dangerous Goods Store in Orchard carpark has been completed. The audit for the required Location Compliance Certificate for the new DGS flammables storage area is expected to take place once practical completion is achieved, which includes purchase and erection of required HSNO signage and updating of the DGS manual (building plan and campus map). Fire Evacuation Scheme for the building has been lodged with FENZ by the Building Compliance Officer. Anticipated decant into new DGS is week of 11 December, dependent on timeframes for required storage cabinetry.

The existing DGS behind Burns has been separated from Southern Demolition's site by way of hurricane fencing, and access for authorised lab staff maintained via a fenced walkway from the Waimarie side of the Burns carpark. Vehicular access for drop off/pick up of chemical and gas cylinders by suppliers will be managed in conjunction with Southern Demolition, with padlocked vehicle access still available via the Southern Demolition site in the Burns carpark.

Farms H&S Audits

Scheduled to commence Nov/Dec 2023.

H&S Critical risk elements

The Health and Safety team focus is to ensure that as an organisation we have robust assurances in place to evidence our management of health and safety, and bio-compliance. We undertake internal audits on a regular basis for our high-risk work areas (laboratories, workshops, farms, JML), along with regular inspections of construction and work sites (Property Group and Property Services). We are externally audited annually by the Ministry of Health Office of Radiation Safety (CT scanner). We commission external H&S professionals to audit different areas of the university where residual risk following mitigations remains medium to high.

We require reporting of all workplace incidents, events and safety observations to be entered into our health and safety management system (Risk Manager), via the OnSide app for our Farms, or the SAFELU app for students, visitors and contractors.

The following chart indicates current areas of LU critical risk for Health & Safety, and the residual risk where mitigation processes are in place.

2023 Critical H&S Risks			
Risk element	Mitigations	Verification	Residual Risk
Construction activities (including infrastructure)	Contractor inductions On-boarding processes	Site inspections Audits of lead contractor processes	No change
Farms	Training records Visitor management (OnSide) Farms Compliance Officer Contractor management Biosecurity protocols	Training assessment OnSide reports Internal audits	No change
Hazardous Substances Management	Inventories Training (internal and external) Emergency Response Plans Laboratory manuals	DGS Location certificates Internal audits External audits (Veterinary drugs)	Decreasing risk
Radiation	Training and Procedures, monitoring	External (MoH)	No change
Events held on Campus	Safety Plans in Risk Manager for LU and external events	Sign-off from H&S Post-event reviews	No change
Field Trips & Tours	Safety Plans in Risk Manager	Sign-off from H&S	No change

Lincoln University Campus Development Programme Dashboard



October 2023

Programme Sponsor: Susie Roulston

Programme Lead:

Alistair Pearson

PROGRAMME HEALTH & SAFETY DASHBOARD						
	Waimarie (Inc DGS) CW0032	Structures Lab CW0038	Landscaping & Carparking Projects	Ivey West & Memorial Hall CW0065	JML CW0042	Heating Upgrade CW0052
Activity Levels	Active	Active	No Activity	Active	Active	Active
Inspections Conducted	10 (LU)	10 (LU)	-	17 (LU)	1 (LU)	-
Lead Contractor Reports: Observations (Safety, Hazardous & Opportunity for Improvement)	-	-	-	1	-	-
Near Miss Events	-	-	-	-	-	-
No Treatment Injury	-	-	-	-	-	-
First Aid Injuries	-	-	-	-	-	-
Medical Treatment Injuries	-	-	-	-	-	-
Restricted Work Injury	-	-	-	-	-	-
Lost Time Injuries	-	-	-	-	-	-
Other Events e.g. Property Damage	-	-	-	-	-	-
Activity Summaries	Labs and Office Block are now completed and occupied. Internal fit out of the Dangerous Goods Store is almost complete and external works progressing with final paving to commence shortly.	Internal fit out progressing. Completion of drainage and installation of external slot drain/stormwater solution.	No physical works onsite during October.	Completed the installation of the temporary propping to enable final demolition. The works have now moved into the reconstruction phase.	The structure including all cladding, doors and windows completed.	Te Keta Ika pipe and electrical works progressing.
Event Information:	-	-	-	A vehicle was observed reversing out of site without a spotter when a number of pedestrians were present.	-	-
Investigations / Corrective Actions	-	-	-	H&S Advisor spoke to site manager and agreed less workers' vehicles will be parking inside the fence on this site going forward.	-	-

Section 1 - Audits completed in last reporting period (October 2023)

October 23

Project name	contractor	Audits/inspections				
		Internal audits	External audits	Client led inspections	H&S Safety Visits	PM Safety Visits
Waimarie incl. DG store	Leighs Construction				10	
Demonstration Theatre	Coresteel				10	
JML Lab Refurbishment	City Care				1	
Ivey West + Memorial Hall	Cooks Brothers				17	

DG Store – Leighs Construction

- 10 x informal H&S visits to DG store

Demonstration Theatre – Coresteel

- 10 x daily H&S visits by H&S Advisor

JML Lab Refurbishment – City Care

- 1 x site visit – no workers on site

Ivey West and Memorial Hall - Cooks Brothers

- 2 x formal client led audit / inspections
- 15 x informal visits past site

Total Contractor Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Total 2023
Fatalities	0	0	0	0	0	0	0	0	0	0	<u>0</u>
Lost Time Injury	0	0	0	1	2	0	0	0	0	0	<u>3</u>
Restricted Work Injury	0	0	0	0	0	0	0	0	0	0	<u>0</u>
Medical Treatment	0	0	0	0	0	0	1	0	0	0	<u>1</u>
First Aid	0	0	0	1	1	1	1	0	0	0	<u>4</u>
Non-Injury Incident	3	4	0	2	3	0	0	0	1	0	<u>13</u>
Damage to Property	0	0	0	1	0	0	1	0	0	0	<u>2</u>
Near Miss	1	0	1	2	2	1	1	1	0	0	<u>10</u>
Hazardous / safety observations	10	7	6	5	4	1	10	7	2	1	<u>53</u>

Section 2 – Summary of Events Reported

Oct -23

Lead Indicators				Lag Indicators										
inspections	Opportunity for Improvement	Hazardous Observations	Safety Observations	Other events, property damage etc	No Treatment Injury (NTI)	First Aid Injury (FAI)	Medical Treatment Injury (MTI)	Restricted Work Injury (RWI)	Lost Time Injury (LTI)	Property damage	Corrective actions completed	Environmental NM/ incidents	Notifiable illness/ injuries	Notifiable events
		1												

Project name	contractor
Ivey West/Memorial Hall	Cooks Brothers

Section 3 – Commentary for October 2023

Waimarie includes DG store (Leighs Construction)

- No report received

Memorial Hall Ivey West (Cooks Brothers Construction)

One incident occurred this period. A vehicle was observed reversing out of site without a spotter when a number of pedestrians were present. The driver was abusive to the Safety Advisor when attempts were made to act as spotter for the driver.

What controls were put in place to prevent these re-occurring? Spoke to Site Manager immediately, it was agreed less worker vehicles will be parking inside the fence on this site going forward.



Vice-Chancellor's Office Version: 1.0

Student Charter

Author/s: Te Poari Wheako Taura Student Experience Board
 SLT Authoriser: Damian Lodge, DVC, Student Life Date: 22/09/2023

1. Purpose

The purpose of this report is to seek the endorsement of the SLT to pass the Student Charter to Council for approval.

2. Content

1. Student Charter.

3. Recommendations

That Council resolve to:

1. **APPROVE** the attached Lincoln University Student Charter

4. Executive Summary

The Board has spent several meetings this year discussing and reviewing the Student Charter, which outlines the expectations of the partnerships between students, student associations, staff and the University. The Co-Chairs have also spent time together and separately (along with the Student Experience Manager) similarly discussing and updating the document. The Board finally approved the Student Charter at its latest hui on 21 September 2023. This motion was carried unanimously.

The latest version of the Student Charter is attached for the SLT's consideration.

The Student Charter is due to be reviewed in July 2026 but can be amended by the Board prior to that time. It is considered a living document and will be updated over time to reflect the evolving relationships between the parties.

5. Resource Implications

Existing budget will be used to publish the Student Charter in various public forms, including a video, web version and print version (as well as in the University policy library).

6. Strategic and Policy Framework Implications

<i>Strategic alignment with priority objective</i>	Goal 1	A distinctive Aotearoa New Zealand end-to-end student experience	<input checked="" type="checkbox"/>
	Goal 2	Improved assets and sustainable operating models	<input type="checkbox"/>

<i>areas in Lincoln University Strategy 2019-2028</i>	Goal 3	A culture which stimulates and inspires staff and students	<input checked="" type="checkbox"/>
	Goal 4	A world-class research and teaching precinct	<input type="checkbox"/>
	Goal 5	An organisation focussed on meaningful partnerships	<input type="checkbox"/>
	Goal 6	Facilitating Growth	<input type="checkbox"/>

Strategic Alignment

This report supports the Lincoln University Strategy 2019-2028 by succinctly outlining the commitments and expectations of students, student associations, staff and the University.

Policy Consistency

This decision is consistent with the University's Plans and Policies.

7. Next Steps

The Student Charter will be presented to the Council and if approved, will be published in various formats.

Lincoln University Student Charter

Last modified:	April 2020
Review date:	April 2023
Owner:	LUSA, Te Awhioraki and Deputy Vice-Chancellor, Student Life
Approval Authority:	Council
Contact Officer:	Manager, Student Experience

University statement

Lincoln University is committed to growing the knowledge of our students and communities through the delivery of a world-class research and teaching precinct. We contribute to shaping a world that benefits from a greater understanding of the relationships between our land, food and ecosystems, and the experiences we create from them. The University's students are at our core and are our reason for being. We are committed to putting the student experience at the centre of all that we do.

About the Charter

The Student Charter establishes a partnership between students, Lincoln University, the Lincoln University Students' Association (LUSA), Te Awhioraki and LUPISA. Lincoln University students and staff jointly developed the Charter.

The Charter is not a binding contract, but students are encouraged to read it to understand what is expected of them, as students, and know what to expect of the University, Te Awhioraki, LUPISA and LUSA.

The Charter is reviewed every three years and approved by Council and owned by the Deputy Vice-Chancellor, Student Life, Te Awhioraki Tumuaki, LUPISA and LUSA President. For further information about the review process, please contact:

- Student President, LUSA, president@lusa.org.nz
- Te Awhioraki Tumuaki, teawhioraki@lincolnuni.ac.nz
- Deputy Vice-Chancellor, Student Life, damian.lodge@lincoln.ac.nz

The Students

In a commitment to get the best out of their student experience, students will:

Take responsibility for their academic success by:

- acknowledging and upholding the principles of Te Tiriti o Waitangi (reciprocity, active protection, partnership, equity, and equal treatment).
- being an active participant in all courses by reading the Course Outline, preparing, attending contact hours, completing learning activities and submitting assessments
- checking assessment grades and feedback
- proactively seeking help and asking questions or raising concerns in a timely manner
- regularly checking and using their @lincolnuni.ac.nz email addresses

Last modified: Sept 2023
Review date: July 2026

- regularly logging into Akoraka | Learn
- acting responsibly as a proud member of the Lincoln University whānau (family) and take personal accountability to provide a safe, inclusive and respectful, equitable and welcoming environment, based on our values of Manaakitaka – looking after people, behaving respectfully towards others regardless of ethnicity, spirituality, sexuality, gender/gender identity and/or ability
- understanding and meeting their responsibilities as outlined in the [Student Code of Conduct](#) and other student regulations, policies and procedures including those related to academic integrity
- engaging with the student representative system, LUSA, Te Awhioraki and any association of students as defined by the Education and Training Act 2020, with a mandate to represent students
- taking up opportunities to provide feedback to the University and LUSA about their student experiences through student rep feedback, course evaluations, surveys, interviews and other student voice mechanisms
- taking advantage of opportunities provided at Lincoln University by being involved in all aspects of student life including those aimed at developing leadership, personal skills, academic success and future employment.

The Students' Associations – LUSA, LUPISA and Te Awhioraki

In its commitment to the student experience, the Lincoln University Students' Association (LUSA) or any association of students, as defined by the Education and Training Act 2020, will:

- work alongside the University to put students at the centre of everything to stimulate the betterment of the student experience
- align decisions and actions with LUSA's Strategic Plan
- endeavour to ensure fair and diverse student representation that is reflective of all cultures and identities on all relevant University committees and working groups; actively contributing constructively to discussions, advocating for equity to provide a safe, inclusive, respectful, and welcoming environment, in which students are supported towards their full potential
- always aim towards decisions reflective of the collective student voice that are mana enhancing and reflective of all cultures and identities through wide consultation and by offering a variety of feedback mechanisms for students to state their needs and have their say
- be there to provide confidential advice, service and support for students on academic, wellbeing, financial or social concerns; and facilitate connections and discussions with relevant University staff
- actively encourage a bicultural campus that enables the togetherness of students from all cultures and assists in growing cross-cultural friendships, connections and understanding through providing a safe, inclusive, respectful and welcoming environment
- ensure that student executives, student representatives and club leaders understand their roles and responsibilities and are supported through sufficient training and mentorship.

The University

Last modified: Sept 2023
Review date: July 2026

In its commitment to providing a distinctive student experience and putting students at our core, Lincoln University will:

- offer quality programmes of industry relevance with a clear pathway to graduate outcomes
- support students to appropriately plan their programme of study
- delivery high-quality teaching and assessment that is modern, relevant, and accessible, and enables students to reach their highest possible level of learning. In practice this means:
 - keeping programme and course information, including course outlines, learning resources and materials up-to-date and easily accessible through reliable online and mobile accessible tools; so that students can prepare before class, reinforce their learning after class and complete and submit assessments
 - ensuring mechanisms are in place for students to easily access and monitor their progress and receive constructive learning feedback in a timely manner
- partner with LUSA or any association of students, as defined by the Education and Training Act 2020 and [Whiria Ngā Rau](#) framework to put students at our core.
- provide and promote opportunities for active participation within learning and extra-curricular contexts, supporting students to grow personally by encouraging open academic discussion and debate, improving their soft skills, and providing work-integrated learning opportunities to enhance their employability
- foster a bicultural learning, teaching and research environment built on authentic social interactions and behaviours to support equitable access, participation, engagement and success for all students
- ensure that students thrive in a safe, inclusive, respectful, and welcoming environment, whether physically or online in which students are supported towards achieving their full potential. If this does not occur, appropriate action will result
- acknowledge the global climate crisis and work alongside students on shared initiatives to support environmental sustainability
- ensure all student-relevant regulations, policies and procedures are kept up to date and published in a manner easily accessible by all students
- make available a variety of impartial and approachable services that are easily accessible to all students and deliver consistent high-quality support to facilitate their health, safety, wellbeing and academic success
- maintain a high standard of pastoral care by adhering to its obligations under The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021.
- partner with LUSA and Te Awhioraki to ensure diverse student representation and inclusive participation on the University's committees and working groups responsible for making decisions affecting the student body
- put mechanisms in place that listen to the collective student voice, where students can provide feedback without fear of retribution and develop clear programmes and action plans that focus continuous enhancement of the student experience. This includes feedback from surveys, student representatives, course evaluations and general complaints and concerns from students.
- acknowledging and upholding the principles of Te Tiriti o Waitangi (reciprocity, active protection, partnership, equity, and equal treatment). This includes support for Māori student participation within the University. This should be achieved in a manner consistent with Māori cultural aspirations and preferences and the practices of the University.

- understand staff responsibilities as outlined in the Staff Code of Conduct and other regulations, policies and procedures

Student Policies, Complaints and Grievances

We aspire to provide an exceptional experience to all students at Lincoln University, but we understand that sometimes problems do arise. In such circumstances, it is a student's right to be able to raise [concerns](#) in an easy and confidential manner. Lincoln University has an [anonymous form](#) and [LUSA](#) have their anonymous form.

If you are unsure of how to approach your issue of concern, we recommend talking to LUSA's [Student Advocacy and Voice Coordinator](#) or the [Student Experience Manager](#), for confidential advice.

All students are expected to familiarise themselves with and adhere to the [Student Code of Conduct](#). This provides guidance on the standards of conduct expected at Lincoln University, outlines procedures and [policies](#) relating to [disciplinary](#) action, complaints, grievances and appeals, and contains a concise list of University documents students need to be familiar with.

Lincoln University support teams:

- [Accommodation Support](#)
- [Chaplaincy Support](#)
- [Inclusive Education Coordinator](#) (Disability / Injury Support)
- [International Student Advisors](#)
- [Māori ki Aoraki](#)
- [Te Awhioraki](#)
- [Pasifika ki Aoraki](#)
- [Student Health and Support](#) (Counselling and Health Services)
- [Wellbeing and Pastoral Care](#)
- [Online Student Success Advisor](#)
- [Academic Skills](#)

Behaviours and Codes

Relevant resources and documents

- Te Tiriti o Waitangi | The Treaty of Waitangi
- [The Education \(Pastoral Care of Tertiary and International Learners\) Code of Practice 2021](#)
- [Complaints about an Education Organisation or NZQA](#)
- [Whiria Ngā Rau](#) framework
- [Lincoln University Policy Library – Student Policies](#)
- [Behaviours and Codes](#) (including Student Charter)
- [LUSA Official Documents](#) (Strategy, Constitution, Guidelines and Policies)

[add a QR that links to the digital version of this policy so links can be clicked]



Chancellor's Office

Version: 1.0

Appointment of Council Member following the 2023 Student Election

Author/s: Nathaniel Heslop

Date: 20 November 2022

Purpose

The purpose of this paper is to confirm the Lincoln University Student Association 2024 executive election results and appoint the in-coming LUSA President as a member of Council.

Recommendation

That Council:

1. In accordance with clause 5.1 of the Council Appointments Statute, Mr Demetrio Cooper, as the highest polling candidate for the position of LUSA President, be appointed to Council for a twelve-month term, commencing on 1 December 2023.

Executive summary

The Lincoln University Council Constitution requires twelve members of Council of whom one member shall be appointed following an election by the students at Lincoln University.

This member of Council is appointed under clause 5.1 of the Council Appointments Statute Council.

That provision states Council must, by resolution, appoint the elected President of the Lincoln University Students' Association as a member of Council for the calendar year immediately following his or her election.

Student Election

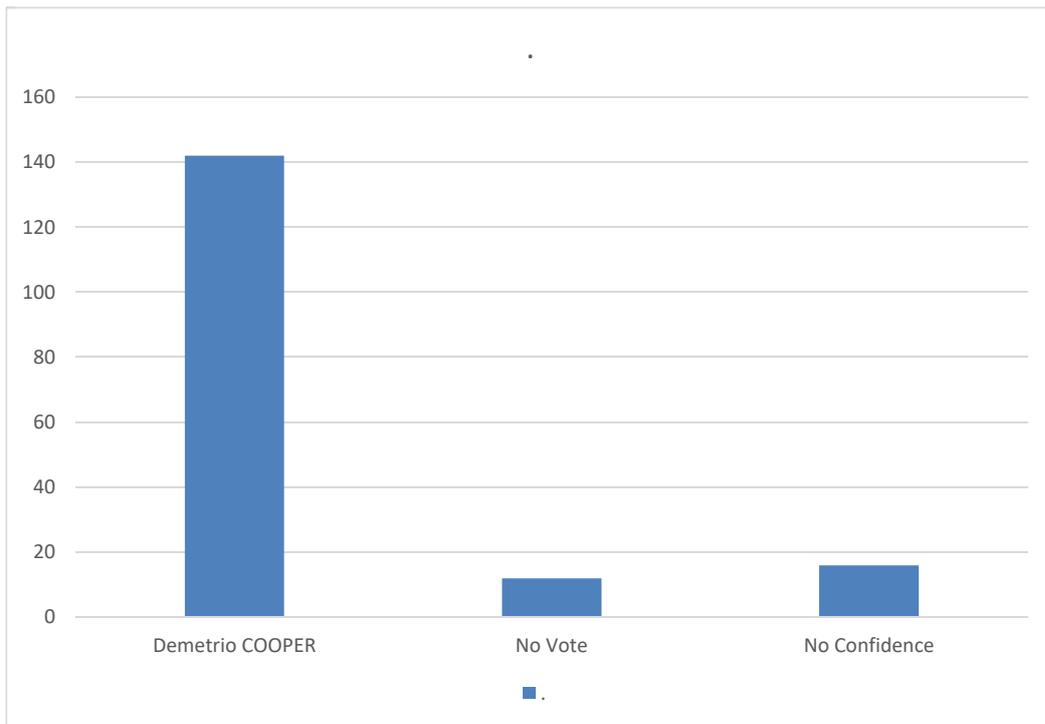
A call for nominations was made by email to all students on 18 September 2023 in the election of the executive for Lincoln University Students Association from 1 December 2023 to 30 November 2024.

One notice of candidacy was received by the deadline of 24 September 2023.

An election was held between 2 October 2023 and 5 October 2023.

Candidates(s)	%	Votes
Demetrio COOPER	84%	142
No Vote	7%	12
No Confidence	9%	16
Total	100%	170

The election result for the role of LUSA President was:



Attachments

No.	Title
A	Appendix A – Mr Demetrio Cooper candidate statement

Appendix A – Candidate Statement

Demetrio Cooper



Kia ora,

I'm Demetrio, off a sheep and beef farm, studying a Ba. Environmental Management and I'm running for President for 2024. This year I served as the Vice-President. Next year I want to start planning for the next 50 years and reduce LUSA's reliance on the student levy.

What would my goals be:

- **Diversification of income**, If LUSA wants to expand our support services and deliver high-end events we need to reduce reliance on the student levy.
- **Financially sustainable events**, We should set the standard of high-quality events in the uni sector. This includes continuing the work of the current exec to deliver garden party in 2024.
- **Smooth transition**, from the current to the new LUSA team. I will do this by working with the current LUSA representatives to keep the ball rolling into the next year and so that we don't have a delayed start in representing our students.
- **Future Planning**, With the nature of LUSA and a typical 1-year cycle it can be hard to look into the future when still learning in the present. With a year under my belt I feel this gives me 'head start', which will enable more time for future planning.

I served as the 2023 LUSA Vice-President. I feel this has given me much institutional knowledge that won't need to be relearned next year. Giving me the ability to focus on next year's issues as well as the ability to do some future planning.

I've thoroughly enjoyed my time here at Lincoln and it's time to pay it forward.

Motion by the Chancellor for Resolution to Exclude the Public pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section
Lincoln University Strategy Report – theme discussion	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Lincoln University Scholarships Strategic Overview	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Capital Asset Committee 1. Report 2. Minutes from meeting on 21 November 2023 3. Student Accommodation Masterplan Approval 4. Student Accommodation Finance & Funding Model 5. Forbes Stage 3 Detailed Design & Contract Award 6. IT Network Upgrade PSR 7. Campus Development Program Dashboard	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee 1. Report 2. Minutes from meeting on 21 November 2023 3. FY24 Budget 4. Strategic Risk Register 5. Introduction of Electronic Signature Policy & Regulations 6. Insurance Strategic Options & Renewals Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Ahumairaki Committee 1. Report 2. Minutes from the meeting on 13 November 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Farms Committee 1. Report 2. Minutes from the meeting on 8 September 2023 3. Farms Plan	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Monthly Financials	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Lincoln Agritech Limited Statement of Corporate Intent	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)

I move also that: Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr R Heaney (Volte), Mr B Greer-Atkins (Tumuaki-Takirua Te Awhioraki), Mr R Michelle (Incoming Tumuaki-Takirua Te Awhioraki), Mr D Cooper (Incoming LUSA President), Mr A Pearson (Property Director), Mrs H Fisher & Mr B Gapinski (Warren & Mahoney), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.