



LINCOLN
UNIVERSITY
TE WHARE WĀNAKA O AORAKI

LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 31 October 2023 at 9am in Council Chambers and online via MS Teams

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Prof James McWha (Pro-Chancellor), Ms A Wells, Mrs M Ash, Dr Marjan van den Belt, Mr J Parsons, Prof Derrick Moot, Mrs J Fredric, (each a Council Member),

Via MS Teams: Mrs G Thompson, Mrs Liz Hill-Taiaroa (each a Council Member)

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life)
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Dr C Hewitt (Provost)
Mr B Greer-Atkins (Te Awhioraki Tumuaki)
Mr R Michelle (incoming Te Awhioraki Tumuaki)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Items 9 & 10

Meeting started at 9.01am.

1. Welcome/Karakia/Apologies

The meeting began with a karakia by the Council Secretary.

Council RESOLVED:

1. To receive an apology from Mr D Jensen for absence, and Mrs G Thompson for early departure.

Resolution

MOTION CARRIED

The Chair invited the Te Awhioraki Tumuaki to introduce Reece Michelle an incoming Te Awhioraki Tumuaki.

The Chancellor acknowledged the passing of Lincoln Universities first Vice Chancellor, former principal, and emeritus Professor Bruce Ross on 4th October 2023. The Council observed a moment of silence in recognition of his passing and to remember his long involvement and service to the University.

2. Disclosures of interests

The interest register was NOTED.

Mrs J Fredric confirmed three new appointments, effective from September, to

NZ Growth Capital Partners Limited, Aspire NZ Seed Fund Limited, and Elevate NZ Venture Fund GP Limited.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meeting held 29 August 2023 with minor amendments.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

Items

517 was presented to Council in August and can be removed from the action register.

541 is ongoing and will be presented to Council in November.

543 is included in the Health and Safety Report included in this agenda pack.

544 & 454 Strategy Workshop will be held today. It may be removed from the Action Register.

5. Notice of items of General Business

There were no items of general business.

6. Chancellors Report

The report was taken as read.

Council RESOLVED:

That Council

1. **RECEIVE** the information in the Chancellor's Report.

Resolution

MOTION CARRIED

7. Vice Chancellors Report

The report was taken as read. The Vice Chancellor highlighted the following:

- Lincoln University recently celebrated exceeding a 4,000-student headcount. This is the largest headcount since 2006.
- Lincoln had recent success in the MBIE Endeavour Fund research fund round.
- Lincoln is third-equal place among the eight New Zealand Universities in the latest Time Higher education (THE) World University Rankings.

Council RESOLVED:

1. To receive the information in the Vice Chancellor's Report.

Resolution

MOTION CARRIED

8. LUSA Report

The LUSA President spoke to the report advising Council that the LUSA and Te Awhioraki executive elections have recently been completed. Te Huinga Tauri was also held at Lincoln. Positive feedback was received about the manaakitaka and whanaunataka of the Te Awhioraki tauri.

Council RESOLVED:

1. To receive the information in the LUSA President's Report.

Resolution

MOTION CARRIED

10. Health & Safety Compliance Report

The report was taken as read.

Council Resolved

That Council NOTE the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

Resolution

MOTION CARRIED

10. BioCompliance Annual Report

The report was taken as read.

Council Resolved

That Council:

1. **RECEIVE** the information in the BioCompliance Annual Report.

Resolution

MOTION CARRIED

11. Conferment of Degrees, Diplomas, and Certificates

The Report was taken as read.

Council RESOLVES:

To approve the following awards:

Master of Applied Computing

Craig Anthony **Melton**, *Distinction*

Master of Business in Finance

Liu Zhuoyi, *Merit*

Master of Business in Global Management and Marketing

Elja Dolina Patricia **Murphy**, *Distinction*

Shurong **Zhang**, *Merit*

Master of Commerce and Management

Eduardo **Cunha Sampaio**, *Second Class Honours, Division I*, in
Marketing

Master of Environmental Policy and Management

Arga Rifki **Oktian**, *Merit*

Master of Professional Accounting (CPA)

Taiyang **Wu**

Master of Science in Food Innovation

Lanlan **Han**, *Merit*

Master of Tourism Management

Yujia **Peng**, *Distinction*

Joanna **Havea**

Resolution

Postgraduate Diploma in Commerce

Edward Noel Paul **Spence**

Postgraduate Diploma in Environmental Management

Li Ling **Tan**, *Distinction*

Postgraduate Certificate in Applied Science

Xingyu **Chen**

Georgia Fae **Guy-Williams**

Tzu-Yi **Hsiung**

Postgraduate Certificate in Commerce

Megan Renee **Fitzgerald**, *Distinction*

Caren Cahya **Wibawa**, *Distinction*

Jessica Mary **Wilson**, *Distinction*

Christie Elizabeth **Burn**

Nicki Louise **Davies**

Liu Zhuoyi

Ibrahim **Salifou**

Jonathan **Tietjen**

Postgraduate Certificate in Environmental Management

Wendy Rose **Iller**

Rosalia Mira **Samia**

Graduate Diploma in Commerce

Yue **Pan**, *Distinction*

Xu Haolin

Graduate Diploma in Property Management

Jia **Feng**

Graduate Diploma in Tourism Management

Haolin **Chen**

Jiaman **Nie**

Bachelor of Science

Tricia Rose **Mitchell**, Individual Major

Bachelor of Viticulture and Oenology

Yiqing **Zhang**

Diploma in Horticultural Management

Hunter Blake **Aarts**

Diploma in Agriculture

Jake Martin Alan **Burgess**

Jessica Mary **Jeffer**

Joshua Gary **Sanders**

Cameron Mark **Slattery**

Diploma in Horticulture

Jack **Tortoiseshell**, *Distinction*

Warwick James **Verry**, *Distinction*

Rowan James **Wallace**, *Distinction*

Reon Blair **Hamnett**

Diploma in Commerce

Angus Harper **Sidey**

Diploma in University Studies

Jingyi **Yang**

MOTION CARRIED

11. General Business

There were no items of general business.

12. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section
1. Monthly Financials 2. Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
3. HR Quarterly Staff Wellbeing & HR Dashboard Reports	To protect the privacy of natural persons	7(2)(a)
4. Cycle Six Academic Audit	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
5. Meaningful Partnerships Summary	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Farms Committee 1. Report 2. Minutes from the meeting on 8 September 2023	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Ahumairaki Committee 1. Report 2. Minutes from the meeting on 27 September 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Governance Oversight Group 1 Minutes from the meeting on 3 October 2023	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Awards Committee 1. Report 2. Minutes from the meeting on 10 October 2023	To protect the privacy of natural persons	7(2)(a)
He Toki Tarai Committee 1. Report 2. Minutes from the meeting on 19 October 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Capital Asset Committee 1. Report 2. Minutes from meeting on 24 October 2023 3. Glasshouse Scope & Budget Transfer Approval Report 4. Wayfinding Guidelines and Priorities Report 5. Forbes Landscaping Investment Case 6. 2024 Capex Budget, including Programme and Priorities	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee 1. Report 2. Minutes from meeting on 24 October 2023 3. Insurance Renewal Update – Ancillary Lines	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

Proposed Council and Committee meeting schedule 2024	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
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I move also that: Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Sheree Jahnke-Waitoa (Director, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr T O'Boyle (Tumuaki-Takirua Te Awhioraki), Mr A Pearson (Property Director), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

The public were readmitted to the meeting at 12.55pm

13. Closure and next Meeting

The meeting closed at 12.56pm.

The next meeting is scheduled for Tuesday, 28 November 2023 at 9am and will be held at Lincoln Campus.

CONFIRMED THIS 28th DAY OF November 2023



BRUCE GEMMELL
CHANCELLOR