



LINCOLN
UNIVERSITY
TE WHARE WĀNAKA O AORAKI

LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 30 July 2024 at 9am in Whare Auahu, ground floor, Waimarie and online via MS Teams

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Prof G Edwards (Vice-Chancellor), Mr D Cooper, Mrs M Ash, Mr J Parsons, Mrs L Hill-Taiaroa, Mr D Jensen, Mrs J Fredric, Prof D Moot, (each a Council Member).

Via MS Teams: Dr Marjan van den Belt, Mrs P Parata-Goodall,

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life)
Mr N Heslop (Council Secretary)
Dr C Hewitt (Provost)
Ms K Bramley (Te Awhioraki Tumuaki)
Prof Merata Kawharu (Deputy Vice Chancellor, Māori)

Meeting started at 9.00am.

1. Welcome/Karakia/Apologies

The Chancellor welcomed Councillors to the meeting and invited Ms K Bramley opened meeting with karakia.

Resolution

That Council:

1. Receive an apology for absence from Mrs G Thompson.

Resolution

MOTION CARRIED

2. Disclosures of interests

The interest register was NOTED.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meetings held on 28 May 2024 as true and correct with minor amendments.

Resolution

MOTION CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

#504 – this report is included in the closed session of Council

#557 – this item is ongoing and will be presented in August 2024.

5. Notice of items of General Business

There were no items of general business.

6. Vice Chancellors Report

The report was taken as read. The Vice Chancellor highlighted the following:

- Excellent performance in Education Performance Indicators across undergraduate, postgraduate, and Māori and Pasifika in key performance indicators including course completion and first year retention rate.

Council discussed the course completion at post graduate taught masters level Lincoln and emerging responses by senior leadership to this.

The Chancellor acknowledged the outstanding work by senior leadership, particularly those involved in the Manaaki Taura Learner Success Program that has resulted in achieving high Education Performance Indicators.

Council suggested a dashboard that provides information on Education Performance Indicators across all courses. Shaping agenda against the strategy so Council can understand success against the strategic initiatives and measures of success.

Action: Council Secretary

Committee discussed the University rankings, the use of rankings for marketing, and emphasised that focus needs to be on pursuing strategy, and not implementing initiatives with the sole purpose of increasing QS or THE rankings.

HZAU students will be enrolled in August with an expectation of around 230 EFTS. Several ceremonial signings have occurred in the past several months.

Council requested information how the money flows, credit risk, and access to Lincoln University Services in HZAU.

Action: VC

Council discussed LUSA's involvement with overseas students. It was noted that no other student association provides any services to offshore campus. A Service Level Agreement is currently being updated between Lincoln University & LUSA.

Council Resolution

That Council:

1. **RECEIVE** the information in the Vice Chancellor's Report.

Resolution

MOTION CARRIED

7. LUSA Report

The report was taken as read. The LUSA President highlighted the following:

- Garden Party licence has been approved and will be held in fourteen

weeks. A community information session will be held to improve community relations surrounding this event.

- Re: O week was successful and anecdotally events are becoming larger as student numbers grow.
- LUSA Executive remuneration review completed with an uplift to rates so executive are now on a living wage.
- LUSA is negotiating a Service Level Agreement with the University and aims to have this in place by 1 December 2024.

The Student Services levy is benchmarked against other universities and LUSA receives 29%. This is the highest proportion of all Universities in New Zealand.

Council Resolution

That Council:

1. **RECEIVE** the information in the LUSA Report.
2. **APPROVE** Student Services Levy as outlined in Appendix 1.

Resolution

MOTION CARRIED

8. Academic Board Reports

The report was taken as read.

The Academic Board looked at the policy around awarding examined higher doctorates and is endorsing to Council changes to this policy that would allow a Doctor of Social Science to be awarded as well as a Doctor of Humanities.

The Vice Chancellor informed Council:

The July Academic Board Meeting considered proposals for new programs that require approval by CUAP.

The Vice Chancellor introduced Dr Faith Jeremiah and Professor Jon Hickford to Council who are promoting the implementation of two new courses.

Master of Environment in Agriculture

This qualification will empower students to take on challenges at intersection of agriculture and environment. Within Bachelor of Agriculture program between 10-12 students that do a major in environment degree. They constitute up to a 1/3 of students. Stakeholder feedback from industry partners confirm that graduates that have done these programs are desirable and have necessary skills to make valuable contributions.

This will be a unique program offered in New Zealand, no other university offers a Master of Environment in Agriculture, and it is an area of TEC priority.

Council is also being asked to endorse the Introduction of a major in Entrepreneurship & innovation to the Bachelor of Commerce as well as an additional minor in Entrepreneurship & Innovation.

Council Resolution

That Council:

1. **NOTE** the Academic Board Reports from its meetings on 22 May and 10 July 2024 meeting.

(From May Academic Board Report)

2. **NOTE** the tracked changes to the Awards Committee Policy & Procedure document in Appendix 2 will be forwarded to the Awards Committee for consideration at its meeting on 3 October 2024 and included in the scheduled review of that policy. **Resolution**
3. **ADOPT** the Fields of Research (FoR) advice to differentiate 'higher' doctorates.
4. **APPROVE** the creation of a Doctor of Social Science as a higher doctorate to mirror honorary doctorates and encompass Psychology, Tourism, Māori Studies, and a Doctor of Humanities to encompass History, Philosophy and Language
5. **DIRECTS** staff to commence work on the development of CUAP proposals for the Doctor of Social Science and Doctor of Humanities and report to Council on progress before March 2025.

(From July Academic Board Report)

6. **APPROVES** the following proposals for submission to CUAP by 1 August for Round 3, 2024:
 - 6.1 Proposal to introduce a Master of Environment and Agriculture.
 - 6.2 Proposal to introduce a major Entrepreneurship and Innovation in the Bachelor of Commerce and an additional minor in Entrepreneurship and Innovation.
 - 6.3 Proposal to Introduce a Pathway Certificate (Foundation)
 - 6.4 Proposal to Modify the Diploma in University Studies.
7. **APPROVE** the revisions to the Academic Board Terms of Reference.

MOTION CARRIED

9. 2024 Academic Audit of Te Whare Wānaka o Aoraki Lincoln University

This paper notes outcome of cycle 6. Lincoln University conducts self-assessment that is reviewed by an independent panel.

UNZ agreed with AQA that it will cease and a sub-committee of UNZ will review quality assurance in academic programmes and Code of Pastoral Care.

Council Resolution

That Council:

1. **NOTE** the publication of Cycle 6 Academic Report for Lincoln University
2. **NOTE** that there will be a one-year full report with both

Resolution

recommendations and affirmations.

MOTION CARRIED

10. THE Impact Rankings Report 2024

The report was taken as read. The Vice Chancellor highlighted the 3rd ranking in World for Sustainable Development Goal of Zero hunger.

That Council:

1. **RECEIVE** the Impact Rankings report for 2024 with comparison to previous years.
2. **NOTE** progress upwards in THE Impact Rankings of Lincoln University in 2024
3. **NOTE** the ranking of 3rd in World for Sustainable Development Goal 2: Zero hunger.

Resolution

MOTION CARRIED

11. 2025 Council Meeting Schedule

The report was taken as read. Council noted that if there are strategic changes in the environment more meetings may be required and these meetings can be convened at the discretion of the Chancellor.

Consideration to have placeholder in July and not June – VC to reflect on.

Resolution

That Council:

1. **ADOPT** the 2025 Council and Committee meeting schedule as outlined in Appendix A.
2. **NOTE** the Academic Board will present its 2025 meeting schedule for Council to approve in August 2025.

Resolution

MOTION CARRIED

12. General Business

There were no items of general business.

13. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section</i>
Update on University Advisory Group	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Managing Student Enrolment Numbers	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Farms Committee	To prevent the disclosure or use of official information	7(2)(j)

1. Report 2. Minutes from meeting on 14 June 2024	for improper gain or improper advantage	
Executive Committee 1. Report 2. Pastoral Code Attestation Report	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Audit, Risk, & Assurance Committee 1. Report 2. Minutes from meeting on 18 June 2024 3. George Fornes Stage 3 Budget Increase 4. Property Services Workshops/Structures Laboratory Close Out Report 5. Strategic Risk Register	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Ahumairaki Committee 1. Report 2. Minutes from the meeting on 21 May 2024 3. Manaaki Tauria Learner Success Report	To enable free and frank expression of opinions by or between or to members or officers or employees of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(f)(i) 7(2)(j)
Appointment & Remuneration Committee 1. Report 2. Minutes from the meeting on 24 July 2024 3. Remuneration of Director appointed to Lincoln University Subsidiary Board	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Finance Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Health & Safety Report 1. Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
2024 YourVoice Engagement Survey	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Quarterly Staff Wellbeing & HR Dashboard	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
GOG Reports	To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(h)
Human Ethics Committee Policy Review	To protect the privacy of natural persons, including that of deceased natural persons	7(2)(a)

I move also that: Professor Grant Edwards (Vice-Chancellor), Prof Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Prof Merata Kawharu (Deputy Vice Chancellor, Māori and Pasifika), Mrs S Roulston (Chief Operating Officer), Mr A Pearson (property Director), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Ms K Bramley (Tumuaki-Takirua Te Awhioraki), Mr D Cooper (LUSA President), and Mr Nathaniel Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

The public were readmitted to the meeting at 12.05pm

14. Closure and next Meeting

The meeting closed at 12.06pm.

The next meeting is scheduled for Tuesday, 28th August 2024 at 9am and will be held in Whare Auahu, ground floor in Waimarie, at Lincoln Campus.

CONFIRMED THIS 28th DAY OF August 2024

BRUCE GEMMELL

CHANCELLOR