



**LINCOLN**  
UNIVERSITY  
TE WHARE WĀNAKA O AORAKI

# LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 28 May 2024 at 9am in Whare Auahu, ground floor, Waimarie and online via MS Teams

## Meeting Minutes

Present: Mr B Gemmell (Chancellor), Prof G Edwards (Vice-Chancellor), Mr D Cooper, Mrs M Ash, Dr Marjan van den Belt, Mrs P Parata-Goodall, Mr D Jensen, Mrs G Thompson, Mrs J Fredric, Prof D Moot, (each a Council Member).

Via MS Teams: Mr J Parsons

In attendance: Mrs S Roulston (Chief Operating Officer)  
Mr D Lodge (Deputy Vice-Chancellor, Student Life)  
Mr N Heslop (Council Secretary)  
Dr C Hewitt (Provost) *via MS Teams*  
Mr R Michelle (Te Awhioraki Tumuaki)  
Ms K Bramley (Te Awhioraki Tumuaki)  
Prof Merata Kawharu (Deputy Vice Chancellor, Māori)

*Meeting started at 9.02am.*

### 1. Welcome/Karakia/Apologies

Mr R Marshall opened meeting with karakia.

The Chancellor acknowledged Kendall Bramley, Te Awhioraki Tumuaki at her first Council meeting.

### Resolution

That Council:

1. Receive an apology for lateness from Mrs L Hill-Taiaroa.

*Resolution*

**MOTION CARRIED**

### 2. Disclosures of interests

The interest register was NOTED.

### 3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meetings held on 30 April 2024 as true and correct.

*Resolution*

**MOTION CARRIED**

#### 4. Matters arising from the Minutes

The action register was NOTED.

#550 – this item is included in the agenda and can be marked complete.

#557 – this item is ongoing and scheduled for presentation in October 2024

#558 – this item is ongoing and will be presented in August 2024.

#560 – this item is completed and can be marked complete.

#### 5. Notice of items of General Business

Dr. M van den Belt tabled a discussion item about free speech.

#### 6. Vice Chancellors Report

The report was taken as read. The Vice Chancellor highlighted the following:

- Graduation week was successfully held. Initial conversations started about planning for 2025 and how events integrated with other events on Lincoln Campus.
- HZAU Joint Institute has been approved by the Ministry of Education in China. Four qualifications are involved in this program with an expected commencement roll of 240 students when the course starts in September 2024.
- Christine Jasoni has been appointed dean of AGLS. She is currently head of anatomy department at Otago University and will commence her role in September 2024.

Council discussed the planning arrangements in place that will take place to prepare for an increased number of graduation ceremonies in 2025.

#### Council Resolution

That Council:

1. RECEIVE the information in the Vice Chancellor's Report.

*Resolution*

**MOTION CARRIED**

#### 7. LUSA Report

The report was taken as read. The LUSA President highlighted the following:

- Graduation Ball was a sold-out event. Some family members of international students also attended. A change of venue may be required in future years due to capacity limits at the existing venue.
- LUSA is having ongoing conversations with Police about their concerns over student behaviour. LUSA has prepared a community mitigation impact plan for the Garden Party and it is hoped an alcohol licence will be granted.

Te Awhioraki has started a weekly one-hour study time for students to gather,

receive support and assistance.

### **Council Resolution**

That Council:

1. RECEIVE the information in the LUSA Report.

*Resolution*

**MOTION CARRIED**

### **8. Streamline Committee Structure**

The report was taken as read. The Council Secretary informed Council:

- The proposal is to disestablish Audit & Risk, Capital Assets, & He Toki Tarai Committees and form a new Audit, Risk & Assurance Committee.
- Council will pick up responsibilities formerly held by He Toki Tarai.
- Proposed membership of the newly formed Committee is are existing members of Audit & Risk and Capital Asset Committee members. There is an opportunity to bring up to two people outside of Council for additional expertise.
- The proposed terms of reference for the new Committee include responsibility for health and safety in paragraphs 2.15 to 2.18.

Council discussed the appropriate place for health and safety oversight and agreed to remove paragraphs 2.15 – 2.18 from the Audit, Risk, & Assurance Committee terms of reference.

Council encouraged further thought on Committee structure and the appropriate place for visibility of health and safety issues.

### **Council Resolution**

That Council:

1. **ADOPT** the Audit, Risk, and Assurance Committee terms of reference as outlined in Appendix A with minor amendments with effect from 1 June 2024.
2. **NOTE** that Council agreed to remove the health and safety functions in paragraph's 2.15 to 2.18 from the terms of reference outlined in Appendix A.
3. **DISCONTINUE** the Audit and Risk Committee, Capital Asset Committee and He Toki Tārai committees with effect from 31 May 2024.
4. **APPOINT** the following Council members to the Audit, Risk, and Assurance Committee with effect from 29 May 2024 until the end of the 2024 calendar year:
  - a. Janice Fredric (chairperson)
  - b. Puamiria Parata-Goodall
  - c. David Jensen
  - d. Grant Edwards (ex-officio)

*Resolution*

e. Bruce Gemmell (ex-officio)

5. **NOTE** the indicative workplan for ARAC included in Appendix C will be finalized by the Council Secretary and Chief Operating Officer before being presented to the ARAC for adoption at its next meeting.

**MOTION CARRIED**

**9. General Business**

Council discussed free speech on campus and how the university may respond to any student occupation on campus grounds, noting other universities have had student activity on their campus' recently.

Council agreed that these student activities should be addressed as a health and safety issue. Lincoln is in the process of developing a free speech policy.

Council noted that Lincoln has received several OIA requests about Lincoln's research and investment involvement with Israel and the military industry generally.

*Council adjourned at 10.25am and reconvened at 10.36am*

**10. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987**

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section</i>
<b>Update on University Advisory Group</b>	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
<b>Audit &amp; Risk Committee</b> 1. Report 2. Minutes from meeting on 21 May 2024 3. 3+9 Operating Reforecast 4. PBRF Audit Report 5. 2025 Fee Setting Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Capital Asset Committee</b> 1. Report 2. Minutes from the meeting on 21 May 2024 3. 3+9 Capex Reforecast 4. Waimarie Close Out Report 5. Catered Hall Detailed Business Case & Concept Design 6. Lincoln Agritech Limited Investment Case 7. Ellesmere Junction Road Childcare Centre Demolition & Asset Disposal 8. Campus Development Programme Dashboard Report	To enable free and frank expression of opinions by or between or to members or officers or employees of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(f)(i) 7(2)(j)
<b>Monthly Recruitment Report</b>	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Finance Report</b>	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Health &amp; Safety Report</b>	To avoid prejudice or disadvantage to the commercial	7(2)(h)

1. Report	activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
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*I move also that:* Professor Grant Edwards (Vice-Chancellor), Prof Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Prof Merata Kawharu (Deputy Vice Chancellor, Māori and Pasifika), Mrs S Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr R Michelle & Ms K Bramley (Tumuaki-Takirua Te Awhioraki), Ms Y Yang (NZ Audit), Mr D Cooper (LUSA President), and Mr Nathaniel Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

**MOTION CARRIED**

*The public were readmitted to the meeting at 12.05pm*

#### **14. Closure and next Meeting**

The meeting closed at 12.06pm.

The next meeting is scheduled for Tuesday, 30<sup>th</sup> July 2024 at 9am and will be held in Whare Auahu, ground floor in Waimarie, at Lincoln Campus.

CONFIRMED THIS 30<sup>th</sup> DAY OF July 2024

**BRUCE GEMMELL**  
**CHANCELLOR**