



**LINCOLN**  
UNIVERSITY  
TE WHARE WĀNAKA O AORAKI

# LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 27 February 2024 at 9am in  
Whare Auahu, ground floor, Waimarie and online via MS Teams

## Meeting Minutes

Present: Mr B Gemmell (Chancellor), Prof G Edwards (Vice-Chancellor), Mrs G Thompson, Mrs J Fredric, Mr D Cooper, Mrs M Ash, Mr J Parsons, Prof Derrick Moot, Mrs Liz Hill-Taiaroa, Mr D Jensen (each a Council Member).

Via MS Teams: None

In attendance: Mrs S Roulston (Chief Operating Officer)  
Mr D Lodge (Deputy Vice-Chancellor, Student Life)  
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)  
Dr C Hewitt (Provost)  
Mr R Michelle (Te Awhioraki Tumuaki)  
Prof Merata Kowharu (Deputy Vice Chancellor, Māori & Pasifika)

*Meeting started at 9.01am.*

### 1. Welcome/Karakia/Apologies

Mrs Liz Hill-Taiaroa opened the meeting with a karakia.

The Chancellor welcomed Prof Merata Kawharu to Lincoln University.

Council RESOLVED:

1. To receive an apology for absence from Emeritus Prof James McWha (Pro-Chancellor) and Dr Marjan van den Belt, and an apology for lateness from Mr David Jensen.

*Resolution*

**MOTION CARRIED**

### 2. Disclosures of interests

The interest register was NOTED.

### 3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meeting held 12 December 2023 as true and correct.

*Resolution*

**MOTION CARRIED**

#### 4. Matters arising from the Minutes

The action register was NOTED.

#### 5. Notice of items of General Business

There were no items of general business.

#### 6. Chancellors Report

The report was taken as read.

Attendance at the Chancellor's Group Meeting on 22 February 2024 also occurred during the period where:

- Chancellors were advised of the high level of interest by TEC and Minister's Office with business of Massey and Victoria around their business model and assets they are holding. An observer has been appointed to Massey.
- There is a risk of contamination by those Universities into other institutions in New Zealand.
- A conversation around payment of surplus EFTS by TEC. Lincoln University does face the risk that it has over-succeeded and will not be paid for EFTS over 102% of the projections in our Investment Plan.
- A discussion around international students and if Immigration NZ had a timelier response some institutions may not be in such a financially strained position.

Council observed that the political landscape has changed. Security of funding and adherence to existing processes is under threat.

Council asked the Council Secretary to schedule a face-to-face meeting with GOG.

**Action: Council Secretary**

Currently Lincoln University has \$1.6m EFTS funding at risk with the uncertainty around funding decisions and processes by TEC.

The Chancellor also noted the Prime Minister has been heard to praise the success of Lincoln University in several recent public events.

Council RESOLVED:

That Council

1. **RECEIVE** the information in the Chancellor's Report.

**Resolution**

**MOTION CARRIED**

*David Jensen arrived at 9:19am during discussion of the Chancellor's Report.*

#### 7. Vice Chancellors Report

The report was taken as read. The Vice Chancellor highlighted the following:

- At the Vice Chancellors meeting international visa processing was discussed. Several other universities have students stuck at the border and will be late enrolments. Lincoln does not appear to have this problem on the same scale. This is because Lincoln has multiple entry

points for international students throughout the academic year, and we have prioritised high value enrolments. Thirdly, Lincoln has clearly signalled the long time required to process visas.

- Free speech and academic freedom will increasingly become a significant issue as more decisions by the judiciary are released.

The Chancellor invited the Academic Board to reflect on free speech and academic freedom issues. How will Lincoln University support people who express their opinion in the face of ardent criticism with popular issues.

**Action:  
Academic  
Board**

Council had a conversation about the various ranking systems for Universities.

### **Council Resolution**

That Council:

1. RECEIVE the information in the Vice Chancellor's Report.

**Resolution**

**MOTION CARRIED**

### **8. LUSA Report**

The LUSA President provided a verbal report and informed Council:

- LUSA operated a successful O'Week.
- 2000+ food servings were distributed.
- There were two paid events: the toga party and a comedy night.
- Currently recruiting for a Well-being and Rainbow rep.
- The Investment Society, a student club, had 165 sign-ups.

Council expressed an interest hearing about areas of concern in future written reports.

Chancellor noted that Lincoln is the only institution that encourages Māori and Pasifika involvement at governance level.

Council noted reporting and visibility of disability students through Ahumairaki and learning success program.

### **Council Resolution**

That Council:

1. RECEIVE the information in the LUSA Report.

**Resolution**

**MOTION CARRIED**

### **9. Academic Board Report**

The report was taken as read.

### **Council Resolution**

That Council:

1. RECEIVE the information in the Academic Board Report.

**Resolution**

**MOTION CARRIED**

**10. Health & Safety Compliance Report**

The Executive Director of People, Culture, & Wellbeing advised Council:

- There have been some personnel changes to Health & Safety team. Tracey Nelson is focussing on Bio compliance in 2024. Two health and safety advisors are now responsible for this with various responsibilities.

The report was taken as read.

The Executive Director of People, Culture, & Wellbeing informed Council of several incidents on campus including a gum tree falling over and killing a sheep. Since this incident a quote has been obtained to remove trees. A safety plan for all trees on campus will be a programme of work in Q4 2024.

Council requested an ICAN report about another incident along with senior managements response to provide reassurance about what will be in place going forward.

**Action: COO & H&S**

The Chancellor underscored the emphasises that safety of staff is not a secondary consideration.

**Council Resolved**

That Council **NOTE** the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

**Resolution**

**MOTION CARRIED**

**11. Conferment of Degrees, Diplomas, and Certificates Report**

The report was taken as read.

**Council Resolved**

That Council:

1. **RECEIVE** the information in this report.
2. **REVOKE** the Graduate Certificate in Commerce awarded to Jin **Qian** (1144848) on 12 May 2023.
3. **NOTE** that Ji Qian has requested that his award be revoked so that he may use the credits towards a Graduate Diploma in Commerce.
4. **NOTE** that Jin has completed the required further study to achieve the Graduate Diploma in Commerce qualification and is included in the award list below.
5. **NOTE** that Jin has returned his Graduate Certificate in Commerce

**Resolution**

parchment to the Graduation Office.

6. **APPROVE the following awards:**

**PhD in Business Management**

Wardah **Ali**

**Master of Applied Computing**

Kin Hon **Chu**, Distinction

Zichen **He**, Distinction

Jiawei **Kang**, Distinction

Ming-Hsiang **Ko**, Distinction

Enci **Lyu**, Distinction

Hubing **Tang**, Distinction

Xinfei **Yan**, Distinction

Liuming **Yao**, Distinction

Xunyi **Zhang**, Distinction

Ruoqing **Chen**, Merit

Xuexing **Duan**, Merit

Dianyi **Jiang**, Merit

Li **Liu**, Merit

Congman **Qiu**, Merit

Wanjun **Wang**, Merit

Xiaofei **Wang**, Merit

Tian **Xia**, Merit

Te **Zhang**, Merit

**Master of Business in Finance**

Yingying **He**, Distinction

**Liu** Zhengyang, Distinction

Zhen **Wang**, Distinction

Phoukhaokham **Xaymounty**, Distinction

Junquan **Xiao**, Distinction

Yongsheng **Ye**, Distinction

Le **Zhang**, Distinction

Yufan **Zhang**, Distinction

Yuning **Zhu**, Distinction

Wenjun **Cai**, Merit  
**Chen** Wei, Merit  
**Fu** Shenghan, Merit  
Chen **Shen**, Merit  
Yiran **Tang**, Merit  
Xinyao **Huang**  
Zhisheng **Xie**

[Master of Business in Global Management and Marketing](#)

Jing **Cui**, Distinction  
Zheng **Liu**, Merit  
Tony Ross **Wilson**, Merit  
**Yang** Ke, Merit

[Master of Environmental Policy and Management](#)

Shelley Anne **King**, Distinction  
Donna-Marie Margaret **Patterson**, Distinction  
Bonnie Gypsy De'vantea **Hartfield**, Merit  
Lavenia **Karavaki**, Merit

[Master of Fintech and Investment Management](#)

Minqi **Chen**, Merit  
Shiyin **Yang**, Merit  
Siqi **Li**

[Master of Science in Food Innovation](#)

Yi **Yang**

[Master of Sport and Recreation Management](#)

Melanie Jane **Russek**, Distinction

[Master of Wine and Viticulture](#)

Takako **Bell**, Merit

[Postgraduate Diploma in Agricultural Science](#)

Marjan Ellen **Sprock**, Distinction

[Postgraduate Diploma in Applied Science](#)

Wenbo **Liu**

Emma Christine Elva **Lloyd**

Donna-Marie Margaret **Patterson**

[Postgraduate Diploma in Commerce](#)

Joanne Hoi Man **Mok**

[Postgraduate Diploma in Environmental Management](#)

Robert Barry **Marshall**

[Postgraduate Certificate in Commerce](#)

Bryce Jeffrey **Clark**, Distinction

Hanzhou **Qin**, Distinction

Anna Flynn **Sing**, Distinction

Haolin **Xu**, Distinction

Kathryn Adele **Broomfield**

Isabella **Carmichael**

Judy Hilde **Dreyer**

Yihang **Gao**

Angela Ruth **Ibbotson**

Birch Alexander Biddulph **Jenkinson**

Jing **Li**

Feifei **Liu**

Wenbo **Ma**

Lijie **Su**

Wanyu **Xie**

Yongjia **Yan**

Shuai **Yang**

[Postgraduate Certificate in Environmental Management](#)

Renate Gabriele **Fischer**, Distinction

Melissa Clara **Trenwith**

[Graduate Diploma in Applied Science](#)

Sara Nicole **Matchett**, Distinction

#### Graduate Diploma in Commerce

Lingxin **He**, Distinction

Jin **Qian**, Distinction

Han **Zhang**, Distinction

Tianlin **Chen**

Weiye **Gao**

Shuaihao **Huang**

Weijie **Lin**

Joshua Daniel **Marr**

**Tang** Yaxin

Yinuo **Tang**

Yunbo **Wu**

**Zhang** Deyu

#### Graduate Diploma in Tourism Management

Jianghan **Chen**

#### Graduate Diploma in Viticulture and Oenology

Philip Junior **Nordt**, Distinction

Shao-Yong **Zou**

#### Graduate Certificate in Academic English

Jia **Lyu**

#### Bachelor of Commerce

Joseph Andrew **Sinclair**, Accounting and Finance Major

**Zhang** Zongyang, Marketing Major

#### Bachelor of Commerce (Agriculture)

Olivia Alice **Margetts**

#### Bachelor of Science

Callum Bryce **Jamie**, Individual Major

#### Bachelor of Viticulture and Oenology

Gregory Reece **Hamill**, Global Business Major

Jingyi **Yang**

Diploma in Farm Management

Henry Brice **Bartrum**, Distinction

Rose Grace **McArthur**

Diploma in Agriculture

Rose Grace **McArthur**

Diploma in University Studies

Xingjian **Cai**

Jiayi **Jiang**

Conal **Lynch**

Rui **Sun**

**MOTION CARRIED**

## 12. Election of Pro-Chancellor

The Chancellor received nominations for the appointment of Pro-Chancellor.

### Council Resolved

That Council:

1. **APPOINT** Mrs Puamiria Parata-Goodall as Pro-Chancellor of Lincoln University Council, commencing on 29 February 2024 to 31 December 2024, in accordance with section 15, schedule 11 of the Education and Training Act 2020.

*Resolution*

**MOTION CARRIED**

### Election of Chancellor

The Chancellor handed over the Chair to Janice Fredric for the election of Chancellor.

### Council Resolved

That Council:

1. **APPOINT** Mr Bruce Gemmell as Chancellor of Lincoln University Council, commencing on 29 February 2024 to 31 December 2024, in accordance with section 15, schedule 11 of the Education and Training Act 2020.

*Resolution*

**MOTION CARRIED**

### 13. General Business

There were no items of general business.

### 14. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section</i>
<b>Audit &amp; Risk Committee</b> 1. Report 2. Minutes from meeting on 20 February 2024 3. 2023 Annual Report 4. 2023 Key Accounting Measures 5. 2023 Draft Appropriations Statement	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Capital Asset Committee</b> 1. Report 2. Minutes from the meeting on 20 February 2024 3. Ivey West   Memorial Hall Contingency Release 4. Ivey Roof Investment Case	To enable free and frank expression of opinions by or between or to members or officers or employees of the University To avoid prejudice or disadvantage to the commercial activities of the University	7(2)(f)(i) 7(2)(h)
Quarterly HR Report Q4 2023 HR Dashboard Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Streamline Council Committee Structure	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)

*I move also that:* Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Mrs Merata Kowharu (Deputy Vice Chancellor, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr Justin Greenhalgh (Project Manager), Mr R Michelle (Tumuaki-Takirua Te Awhioraki), Mr D Cooper (LUSA President), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

**MOTION CARRIED**

*The public were readmitted to the meeting at 11.55am*

**15. Closure and next Meeting**

The meeting closed at 12.03pm.

The next meeting is scheduled for Tuesday, 26 March 2024 at 9am and will be held in Whare Auahu, ground floor in Waimarie, at Lincoln Campus.

CONFIRMED THIS 26<sup>th</sup> DAY OF March 2024

A handwritten signature in black ink, consisting of a stylized 'B' followed by a horizontal line and a circular flourish.

**BRUCE GEMMELL**  
**CHANCELLOR**