



LINCOLN
UNIVERSITY
TE WHARE WĀNAKA O AORAKI

LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 28 March 2023 at 9am in Council Chambers and via MS Teams

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Professor D Moot, Ms A Wells (President, LUSA), Emeritus Professor J McWha (Pro-Chancellor), Mrs G Thompson, Mrs J Fredric, Mr B Greer-Atkins, Mr J Parsons

Via MS Teams: Mr D Jensen, Mr C Hewitt (Provost), Dr Marjan van den Belt

In attendance: Mrs S Roulston (Chief Operating Officer)
Mr D Lodge (Deputy Vice-Chancellor, Student Life)
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 9
Dr Dione Payne (Deputy Vice-Chancellor, Māori and Pasifika)
Mrs K McEwan (Executive Director People, Culture, & Wellbeing)

Meeting started at 9.00am.

1. Welcome/Karakia/Apologies

The Chancellor invited Dr D Payne to open the meeting with a karakia.

There were no apologies.

2. Disclosures of interests

The interest register was NOTED.

Dr Marjan van den Belt joined the meeting at 9.02am during discussion of Item

3.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

To confirm the minutes from the Council meeting held 28 February 2023.

MOTION CARRIED

Resolution

4. Matters arising from the Minutes

The action register was NOTED.

Items

517 item is due in August 2023

5. Notice of items of General Business

There were no items of general business.

9. Health & Safety Compliance Report

The report was taken as read. The Health, Safety, & Biocompliance Manager informed Council:

- A telehandler on farm was extended too far when lifting baleage, causing the vehicle to tip over. Comprehensive training with farm staff to operate this farm equipment has occurred and new farm protocols implemented by farm manager.
- Free flu vaccinations will be made available to staff and Council members via voucher redemption.
- Staff who drive as a part of their work undergo defensive driver training; faculty staff also undergo 4X4 training.

Council Resolved

That Council note the:

1. Trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data.
2. Actions being taken to improve the culture of health and safety across the university.

Resolution

MOTION CARRIED

6. Chancellors Report

Council resolved to receive the information in the Chancellors Report.

Resolution

MOTION CARRIED

7. Vice-Chancellor's Report

The report was taken as read. The Vice-Chancellor highlighted the following matters:

- Currently Lincoln has 15% more EFTS than 2022 student population. This is progressive growth in domestic student population and grown 45% since 2019. Lincoln is one of two universities with growing domestic student populations.
- Established a new business unit: Te Tuawhiti Pathways and Quality. This unit will be led by Paula Morrison and Dr Megan Clayton and work

alongside other business units to provide strong foundations in teach and learning, student success, and academic programme design.

- Lincoln was the first New Zealand University to become Open Access in July 2013 and has a goal to deposit 70% of eligible manuscripts by 2025.
- Note the resignation of Dr Dione Payne.

Council noted that MPI are increasing advisory services to deal with an increase in environmental policies touching on farm regulations. The University is in conversations with MPI to understand a graduate student pathway into these roles and understand their graduate requirements.

The Chancellor formally acknowledged the efforts of Dr Dione Payne to set up and establish the Manaaki Tauiira Learner Success Program. Her leadership in providing pastoral support was also deeply appreciated during critical campus incidents'. Dr Dione Payne's leadership has provided lessons on how we can care for our akonga.

Council Resolved

Resolution

That Council:

- Receive the information in the Vice-Chancellor's Report.

MOTION CARRIED

Mrs G Thompson joined the meeting during Item 8.

8. Lincoln University Student Association Report

Ms A Wells provided a verbal report to Council, advising:

- Course rep feedback was provided to the academic dean and faculty dean by 70 of 117 student representatives.
- A potluck dinner was held during Unity week in collaboration with the Selwyn District Council and Selwyn Student Volunteer Army. This was well attended.
- LUSA collaborated with Muslim students to prepare an information video about Ramadan.
- Three students have received support from the financial assistance fund.

Council discussed students attending class who are provisionally enrolled. Last week 320 applications were enrolled, two additional staff will increase capacity to complete enrolments. Student are participating in coursework and treated as enrolled students, pending completion of their enrolment.

Council Resolved

That Council:

1. Receive the information in the LUSA Report.

Resolution

MOTION CARRIED

13. General Business

There were no items of general business.

19. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

General Subject Matter	Reason for passing this resolution in relation to each matter	Grounds under section
1. Monthly Financials 2. Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Farms Committee 1. Report 2. Minutes from the meeting on 13 March 2023	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)
Ahumairaki Committee 1. Report 2. Minutes from the meeting on 14 March 2023	To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(j)
Capital Asset Committee 1. Report 2. Minutes from meeting on 21 March 2023 3. IT Network Replacement Business Case	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee 1. Report 2. Minutes from meeting on 21 March 2023 3. Strategic Risk Register	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Appointment of Council Member following General Staff Representative Election	To protect the privacy of natural persons, including that of deceased natural persons.	7(2)(a)
Appointment of Council Member following consultation with Ngāi Tahu	To enable free and frank expression of opinions by or between or to members or officers or employees of the University	7(2)(f)(i)

I move also that: Professor Grant Edwards (Vice-Chancellor), Professor Chad Hewitt (Provost), Ms K McEwan (Executive Director People Culture and Wellbeing), Dr Dione Payne (Deputy Vice-Chancellor, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Mr T Osborne (Director of Finance), Mr B Greer-Atkins (Tumuaki-Takirua Te Awhioraki), Ms Fiona Taylor (IT Director), Ms A Wells (LUSA President), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

MOTION CARRIED

The public were readmitted to the meeting at 12.02pm

20. Closure and next Meeting

The meeting closed at 12.03pm.

The next meeting is scheduled for Tuesday, 26 April 2023 at 9am and will be held online via MS Teams.

CONFIRMED THIS 26th DAY OF April 2023

A handwritten signature in black ink, consisting of a stylized 'B' followed by a horizontal line and a circular flourish.

BRUCE GEMMELL
CHANCELLOR