



LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 25 August at ~8.30am in the Council Chambers and by Zoom

Meeting Minutes

Present: Mr B Gemmell (Chancellor), Emeritus Professor J McWha (Pro-Chancellor), Professor B McKenzie (Acting Vice-Chancellor) Mrs J Fredric, Mr R Hewett, Mr S Blackmore, Mr A Macfarlane, Dr M van den Belt, Mrs G Thompson, Ms P Morrison, Mrs P Parata-Goodall.

In attendance: Professor G Edwards (Deputy Vice-Chancellor)
Mr P O'Callaghan (Chief Operating Officer)
Mr S Reilly (Executive Director, Campus Life)
Mrs K McEwan (Executive Director, People, Culture and Wellbeing)
Dr L Petelo (Assistant Vice-Chancellor Learning and Teaching)
Ms Nelson (Health, Safety and Compliance Manager) Item 7.1
Ms A Cradock (Director Governance and Legal)

1. Welcome/Karakia/Apologies

Apologies for absence were received from Dr Smith and Dr Payne.

2. Disclosures of interests

The interest register was NOTED. The information relating to Stephen Reindler is incorrect and will be amended for future meetings.

3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

Resolution

That the minutes of the Council meeting held on 28 July 2020 be taken as read and APPROVED, subject to correction of the date referred to in item 9 to 1 January 2020.

Moved: Mr Blackmore, Seconded: Mrs Thompson, CARRIED

4. Matters arising from the Minutes

The action register was NOTED.

5. Notice of items of General Business

No items of General Business were put forward for discussion.

6. Chancellor's Report

The report was noted.

The Chancellor and Vice-Chancellor met with Sarah Barrer from Barrer and Co. to restart the conversation regarding Lincoln University's gift giving programme.

The intention is to use the celebration of graduation as an opportunity to introduce a Chancellor's cocktail party for patrons of the University.

7. Vice-Chancellor's Report

The report was taken as read and NOTED.

All course material is currently provided on line via Learn for students.

The passing of Andrew Gubbins, a prominent Australian graduate, was noted.

The official opening of Grounded was well attended and the speech by Hon Poto Williams was well received.

The SMG served lunch for staff after the all-staff briefing in July in response to the message that came across in the MyVoice survey that SMG should be more visible. Staff enjoyed the interaction.

The Woman's Academic Careers Workshop was well attended and good feedback was received. The workshop is intended to encourage women to apply for promotion by allowing previously promoted individuals to encourage other women to apply for promotion. Council noted its commitment to supporting woman and encouraged Management to identify the perceived impediments to promotion to assist in removing these roadblocks.

The University will be closed for a few extra days at Christmas.

The retirement of Graham Barrell was noted. Associate Professor Barrell had been at Lincoln University for 44 years and was a well-known and key contributor to industry.

7.1 Monthly Health and Safety Report

The trends in the health and safety performance of the university and the measures being taken to improve the robustness of the data were NOTED.

The actions being taken to improve the culture of health, safety and wellbeing across the University were NOTED.

The LUSA President congratulated the Health, Safety and Compliance Manager on the recent Men's Health BBQ.

7.2 Student Charter

The Charter was NOTED.

Work on the Charter began in 2017 and the Charter was approved by the LUSA Executive at the end of 2019. The Academic Board and SMG have endorsed the Charter.

Members questioned whether the Charter should be translated to ensure all students understand the intention of the Charter. The LUSA President will consult with the international clubs on this.

8. Conferral of Degrees, Certificates and Diplomas

Council RESOLVED:

Resolution

To APPROVE the awards listed.

Moved: Mr Hewett, Seconded: Emeritus Professor McWha, CARRIED

9. Lincoln University Students Association Report

The report was taken as read and NOTED.

The LUSA elections have been completed and a full executive was voted in for 2021.

LUSA is planning for the Garden Party and the Grad Ball.

LUSA has procured 2,000 reusable masks for students.

The University has been able to access three funds to assist students; Technology funds for learners; Fund for international students – Education NZ Fund; and Hardship Fund for Learners.

The vast majority of direct financial assistance LUSA has provided to students has been to international students.

It was clarified that the October Graduation ceremony is not a Council meeting as the qualifications have already been conferred so the decision on whether the ceremony proceeds is a Management decision.

10. General Business

No items were tabled for General Business.

11. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987:

The Chancellor moved that the public be excluded from the following parts of the proceedings of this meeting, namely:

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section 48(1)</i>
Chancellor's In-Committee Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Vice-Chancellor's Report 1. Situation Report: Covid-19 2. Monthly Recruitment Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Audit and Risk Committee Report 1. 2020 July Financials 2. 6+6 Reforecast 3. Insurance Update 4. Risk Appetite Statement 5. Strategic Risk Register 6. Internal Audit Plan 7. Legislative Compliance Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Capital Asset Committee Report 1. Programme Dashboard 2. Landscape Masterplan Update 3. 6+6 Capex Reforecast	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Ahumairaki Report	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Foundation Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Centennial Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
General Business	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
Council and Committees Workplan	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

The Chancellor moved that: Professor G Edwards (Deputy Vice-Chancellor), Dr L Petelo (Assistant Vice-

Chancellor Learning and Teaching), Mr P O'Callaghan (Chief Operating Officer), Mrs K McEwan (Executive Director, People Culture and Wellbeing), Mr S Reilly (Executive Director, Campus Life), Ms K Flower (Director, Student and Stakeholder Engagement), Mr H Gant (Director, Finance), Mr H Cochrane (Director, Student Administration and Student Health, Mrs L Craythorne (Internal Auditor), Mr C Stevens (Project Manager), Mr P Harris (Campus Development Programme Lead), Mr C Glasson and Mr M Huxtable (Glasson Huxtable), Mr R Riddell (LU Foundation) and Ms A Cradock (Director Governance and Legal) be permitted to remain at the meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters. CARRIED

12. Report from the Public Excluded Session

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>
Chancellor's In-Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Vice-Chancellor's Report	The reports were received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Audit and Risk Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above, other than the University's summary financial position to 30 June which will be released as and when the Acting Vice-Chancellor determines.
Capital Asset Committee Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above, other than information about the Campus Development Programme, which will be released as and when the Acting Vice-Chancellor determines.
Ahumairaki Report	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Foundation Update	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
Centennial Update	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.
General Business	The report was received. The discussion and any decision shall remain confidential at this time for the reasons noted above.

13. Closure and next Meeting

The meeting closed at 12.32pm. The next meeting is scheduled for 8.30am Tuesday 28 September 2020, Council Chambers, Lincoln University.

Signed: _____ (Chair)

Date: _____