



**LINCOLN**  
UNIVERSITY  
TE WHARE WĀNAKA O AORAKI

# LINCOLN UNIVERSITY COUNCIL

Minutes of a meeting held on Tuesday 30 August 2022 at 9am in Council Chambers and via Zoom

## Meeting Minutes

Present: Mr B Gemmell (Chancellor), Professor G Edwards (Vice-Chancellor), Mrs J Fredric, Ms J Shone, Mr D Jensen, Dr Marjan van den Belt, Professor D Moot, Mr J Kilgour (President, LUSA), Dr L Petelo (Acting Deputy Vice Chancellor for Learning and Teaching)

Via Zoom: Emeritus Professor J McWha (Pro-Chancellor), Mrs G Thompson, Mr D Lodge (Assistant Vice Chancellor, Student Life)

In attendance: Dr D Payne (Assistant Vice Chancellor for Māori & Pasifika)  
Mrs S Roulston (Chief Operating Officer)  
Ms K McEwan (Executive Director People, Culture and Wellbeing)  
Mr D Lodge (Deputy Vice Chancellor, Student Life)  
Mr N Heslop (Strategy & Governance Officer, as Council Secretary)  
Mr H Moana (Observer)  
Mrs T Nelson (Health, Safety, & Bio-Compliance Manager) – Item 8

*Meeting started at 8:59am.*

### 1. Welcome/Karakia/Apologies

Dr Dione Payne opened with a karakia.

An apology for absence was received from Mrs P Parata-Goodall

### 2. Disclosures of interests

The interest register was NOTED.

### 3. Confirmation of the Previous Meeting Minutes

Council RESOLVED:

That the minutes of the Council meeting held on 28 June 2022 have minor corrections as to individuals' titles added before being taken as read and **APPROVED**.

*Resolution*

*MOTION CARRIED*

### 4. Matters arising from the Minutes

The action register was NOTED.

**Item**

476 Bike Storage update will be included in verbal update to Council in August by Property Director

## 5. Notice of items of General Business

The Chancellor removed his report (item 6) from the agenda for further consideration.

## 6. Chancellor's Report

The report was received and **NOTED**.

*Mr D Lodge (Deputy Vice Chancellor, Student Life) joined the meeting via Zoom at 9.09am*

### Vice-Chancellor's Report

The report was received and **NOTED**.

The Vice-Chancellor highlighted the following matters for August:

- Minister Hopkin's visited the Chancellor and Vice-Chancellor for a campus tour. Conversation was positive reflecting growth of domestic student population from 2019. The unified funding system was also discussed, including its unintended funding consequence to Lincoln University.
- Approximately 100 cohort five students back on campus, staff and students are looking forward to welcoming more international students back to campus in the coming months.
- The Chancellor encouraged Council members to attend the graduation ceremony and Chancellor's cocktail event in September. The Chancellor will meet with the Deputy Vice Chancellor, Student Life, and Director Student Accommodation and Health to discuss graduation protocols.

*The Health, Safety & Bio-Compliance Manager joined the meeting at 9.19am*

## 8. August 2022 Health & Safety Report

The Health, Safety and Bio-Compliance Manager addressed Council and the report was taken as read. During discussion it was noted:

- Some staff are approved handlers to use chemical applications on farms, and on other occasions sub-contractors are used.
- Vigilance against overspending on 'belts and braces' solutions should continue to guard against budget creep.
- Confirmed that incidents' involving students in workplaces, farms, or research are included in this report. If there is an incident in a Hall this will be captured by the student administration team.

**Action:  
Health, Safety  
& Compliance  
Manager**

*Council resolved to note:*

1. *The trends in the health and safety performance of the university and the*

*measures being taken to improve the robustness of the data, and*

2. *The actions being taken to improve the culture of health and safety across the University.*

*Motion CARRIED*

*Tracey Nelson left the meeting at 9.51am*

## 9. Lincoln University Students Association Report

The report was taken as read and NOTED.

It was noted in discussion:

- 1000 tickets are sold for the Garden Party with an event capacity of approximately 4000.
- SLT has received detailed event management updates from LUSA and expressed confident with the event planning and organisation.
- LUSA is advocating for a staff member to operationalise equity, diversity, and inclusion initiatives on campus. The Vice Chancellor's office is considering this request.

## 10. General Business

There were no items of general business.

## 11. Motion by the Chancellor for Resolution to Exclude the Public Pursuant to s48 of the Local Government Official Information and Meetings Act 1987

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

<i>General Subject Matter</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Grounds under section</i>
1. Monthly Financials 2. Monthly Recruitment Report 3. HR MyVoice Business Unit Update	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Lincoln University Centennial Trust and Lincoln University Foundation Reports to Council</b>	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>SLT Statement of Service Performance Report to Council 2022</b>	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Ahumairaki Hui</b> 1. Report 2. Minutes from the meeting on 11 August 2022	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>He Toki Tārai Committee</b> 1. Report 2. Minutes from meeting on 22 August 2022 3. NWOO Project Status Reports 4. GOG Q2 2022 Scorecard	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)
<b>Audit and Risk Committee</b> 1. Report 2. Minutes from meeting on 23 August 2022 3. Strategic Risk Register	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

4. 6+6 Opex Reforecast 5. LUSA Drug Checking Paper 6. LUPJVL 2022 Annual Compliance Report		
<b>Capital Asset Committee</b> 1. Report 2. Minutes from meeting on 23 August 2022 3. CDP Report 4. CDP Dashboard 5. Student Accommodation Strategy 6. 6+6 Capex Reforecast	To avoid prejudice or disadvantage to the commercial activities of the University To prevent the disclosure or use of official information for improper gain or improper advantage	7(2)(h) 7(2)(j)

*I move also that:* Professor Grant Edwards (Vice-Chancellor), Dr L Petelo (Acting Deputy Vice-Chancellor), Ms K McEwan (Executive Director People Culture and Wellbeing), Dr Dione Payne (Deputy Vice-Chancellor, Māori and Pasifika), Mrs Susie Roulston (Chief Operating Officer), Mr D Lodge (Deputy Vice-Chancellor, Student Life), Ms H Zurich (Group Financial Accountant), Mr R Riddell (Trustee of Lincoln University Centennial Trust and Lincoln University Foundation Trust), Mr M Harris (Tumuaki of Te Awhioraki), Mr A Pearson (Property Director), and Mr N Heslop (Council Secretary), be permitted to remain at this meeting after the public has been excluded, because of their knowledge of the various matters being discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their involvement in the development of reports to Council on these matters.

CARRIED

*The public were re-admitted the meeting at 12.23pm*

**12. Acknowledgement of Dr Lorraine Petelo, Acting Deputy Vice Chancellor**

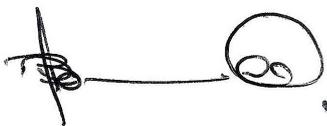
The Chancellor noted this was Dr Petelo's last Council meeting. Dr Petelo's many valuable contributions to Lincoln University, including as Chair of the Academic Board, were acknowledged, and on behalf of the Lincoln University Council the Chancellor thanked her for her service.

**13. Closure and next Meeting**

The meeting closed at 12.25pm.

The next meeting is scheduled for Tuesday, 27 September 2022 at 9am in the Council Chamber.

CONFIRMED THIS 27<sup>th</sup> DAY OF September 2022



**BRUCE GEMMELL**

**CHANCELLOR**